



REORGANIZATION MEETING MINUTES JANUARY 1, 2011

The Reorganization Meeting of the Mayor and Council, of the Borough of Atlantic Highlands, was held on January 01, 2011 in the public meeting room of Borough Hall, 100 First Avenue Atlantic Highlands NJ.

Mayor Rast called the meeting to order at 12:00 PM.

Mr. Harris stated that notice of this meeting has been transmitted to the Asbury Park Press and the Two River Times, continuously posted in the Borough Hall on a bulletin board reserved for such announcements, and filed with the Municipal Clerk of Atlantic Highlands, on 1/05/2010. He read the "Open Public Meetings Act" compliance statement and stated that formal action would be taken.

Rev. Dr. George Hancock-Stephan from the Central Baptist Church offered a prayer followed by the Pledge of Allegiance.

Mayor Rast administered the Oath of Office to Councilman Fligor, who was joined on the dais by his wife Cindy.

Mayor Rast administered the Oath of Office to Councilman Hoffmann who was joined by his wife Veronica and his daughters Sandra Hoffmann and Lynn Conover.

After the oaths were given the Mayor called for the following Roll Call of the Atlantic Highlands Governing Body:

Councilman J Archibald, Councilman R Dellosso, Councilman P Doyle, Councilman L Fligor,
Councilman J Hoffmann and Councilman R Sutton

ABSENT: None.

OTHERS PRESENT: Borough Administrator A Hubeny, Mayor F Rast, Borough Attorney B Reilly and Municipal Clerk D Harris.

Motion to certify and accept the results of the Fire Department electing Scott Burbank, Captain; Thomas Porter, Deputy Chief; Russell W. Mount III, Chief, was offered by Councilman J Archibald, and was duly seconded by Councilman J Hoffmann

This motion was passed by the following vote:

Ayes: Councilman J Archibald, Councilman R Dellosso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)

Nays: None (0)

Abstain: None (0)

Absent: None (0)

Mayor Rast administered the oath of Office to Capt Scott Burbank, who was joined by his wife and children. Mayor Rast then administered the oath of Office to Deputy Chief Thomas Porter, who was joined by his wife and his son following was Chief Russell W. Mount, who was joined by his wife and daughter. Mayor Rast noted that this was his third term in office.

RESOLUTION 001-2011, ELECTION OF COUNCIL PRESIDENT

A motion to approve this resolution was offered by Councilman R Sutton, and was duly seconded by Councilman J Archibald

This motion was passed by the following vote:

- Ayes:** Councilman J Archibald, Councilman R Dellosso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)
- Nays:** None (0)
- Abstain:** None (0)
- Absent:** None (0)

Mayor Rast administered the oath of Office to Council President Fligor who was joined by his wife.

Mayor Rast took a moment and thanked all of the town’s employees that worked hard to clear the streets and sidewalks after this last snow storm. He noted that the First Aid answered 12 calls including calls supporting Middletown. Every department worked hard. He was very grateful for the quality of the employees who make his job easy.

RESOLUTION 002-2011, APPOINTMENT-MUNICIPAL ATTORNEY

A motion to approve this resolution was offered by Councilman J Archibald, and was duly seconded by Councilman L Fligor

This motion was passed by the following vote:

- Ayes:** Councilman J Archibald, Councilman R Dellosso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)
- Nays:** None (0)
- Abstain:** None (0)
- Absent:** None (0)

RESOLUTION 003-2011, APPOINTMENT-AUDITOR

A motion to approve this resolution was offered by Councilman R Dellosso, and was duly seconded by Councilman L Fligor

This motion was passed by the following vote:

- Ayes:** Councilman J Archibald, Councilman R Dellosso, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (5)
- Nays:** None (0)
- Abstain:** Councilman P Doyle (1)
- Absent:** None (0)

RESOLUTION 004-2011, APPOINTMENT- TAX COLLECTOR

A motion to approve this resolution was offered by Councilman J Archibald, and was duly

This motion was passed by the following vote:

- Ayes:** Councilman J Archibald, Councilman R Dellosso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)
- Nays:** None (0)
- Abstain:** None (0)
- Absent:** None (0)

RESOLUTION 005-2011, APPOINTMENT –BOND COUNSEL

A motion to approve this resolution was offered by Councilman J Archibald, and was duly seconded by Councilman P Doyle

This motion was passed by the following vote:

Ayes: Councilman J Archibald, Councilman R Dellosso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)
Nays: None (0)
Abstain: None (0)
Absent: None (0)

RESOLUTION 006-2011, APPOINTMENT- MUNICIPAL COURT JUDGE

A motion to approve this resolution was offered by Councilman J Hoffmann, and was duly seconded by Councilman J Archibald

This motion was passed by the following vote:

Ayes: Councilman J Archibald, Councilman R Dellosso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)
Nays: None (0)
Abstain: None (0)
Absent: None (0)

RESOLUTION 007-2011, APPOINTMENT- MUNICIPAL PROSECUTOR AND ALTERNATE

A motion to approve this resolution was offered by Councilman L Fligor, and was duly seconded by Councilman J Archibald

This motion was carried by the following vote:

Ayes: Councilman J Archibald, Councilman P Doyle, Councilman L Fligor and Councilman J Hoffmann (4)
Nays: Councilman R Dellosso and Councilman R Sutton (2)
Abstain: None (0)
Absent: None (0)

RESOLUTION 008-2011, AWARD CONTRACT FOR SPECIAL COUNSEL ON COAH MATTERS

A motion to approve this resolution was offered by Councilman J Hoffmann, and was duly seconded by Councilman R Dellosso

This motion was passed by the following vote:

Ayes: Councilman J Archibald, Councilman R Dellosso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)
Nays: None (0)
Abstain: None (0)
Absent: None (0)

RESOLUTION 009-2011, APPOINTMENT- PUBLIC DEFENDER

A motion to approve this resolution was offered by Councilman J Archibald, and was duly seconded by Councilman L Fligor

This motion was passed by the following vote:

Ayes: Councilman J Archibald, Councilman R Dellosso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)
Nays: None (0)
Abstain: None (0)
Absent: None (0)

RESOLUTION 010-2011, APPOINTMENT-CODE ENFORCEMENT OFFICER

A motion to approve this resolution was offered by Councilman L Fligor, and was duly seconded by Councilman J Archibald

This motion was passed by the following vote:

Ayes: Councilman J Archibald, Councilman R Dellosso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)
Nays: None (0)
Abstain: None (0)
Absent: None (0)

MAYORAL APPOINTMENTS

Mayor Rast made the following appointments which are at the sole discretion of the Mayor and do not require Council approval.

ENVIRONMENTAL COMMISSION: NJSA 40:56A-1

CHAIR: James Krauss- 1 year, ending 12/31/11

REGULAR MEMBERS: - 3 years ending 12/31/00
No Terms Expired

ALTERNATE #2 Fred Hoffman - 2 years, ending 12/31/12

ASSOCIATE MEMBERS: 1 year, ending 12/31/11

William Robertson IV

Paul Boyd

SHADE TREE COMMISSION: NJSA 40:64-1

REGULAR MEMBER - 5years, ending 12/31/15
Marilyn Scherfen

ALTERNATE #1 – Lois Young- 2 years, ending 12/31/12

ASSOCIATE MEMBER - Jennifer Marston - 1 year ending 12/31/11

PLANNING BOARD

Class I MEMBER:

Edward Kelly [Mayor's Designee] - 1 year, ending 12/31/11

Class II MEMBER

Martin Hawley - 1 year, ending 12/31/11

CLASS III MEMBER - COUNCIL MEMBER: [NOMINATED BY COUNCIL]

Louis Fligor- 1 year, ending 12/31/11

CLASS IV MEMBERS - 4 years, ending 12/31/14

William Kuzman

ALTERNATE #2- Dave Ottignon- 2 years, ending 12/31/12

ALTERNATE #4 - Dave Bane - 2 years, ending 12/31/12

Atlantic Highlands Beautification and Public Relations Committee

Kimberly Spatola - Chair

Edward Cetron

Cindy Fligor

Michele Rast

Gwen Reynolds

Mary Thompson

Mary Wall

Tracy White

Mayor's Committee on Senior Volunteerism and Support

Former Mayor Helen Marchetti, Co-Chair

Former Mayor Robert Schoeffling, Co-Chair

CONSENT AGENDA: These items were enacted by one motion. If detailed deliberation was desired on any item, Council could have removed that item from the consent agenda and consider it separately.

Resolution 011-2011 Appointment-Police Physician

Resolution 012-2011, Council Member Appointments

Resolution 013-2011, Appointment/Assignment of Duties - Municipal Officials

Resolution 014-2011, Appointments - Authorities, Boards, Commissions, Committees

Resolution 015-2011, Council Meeting Dates for 2011-Annual Notice

Resolution 016-2011, Designating Official Newspapers

Resolution 017-2011, Approving the Borough's Cash Management Plan

Resolution 018-2011, Setting Grace Period, Tax Interest Rates and Policy for 2011

Resolution 019-2011, Approving the Temporary Budget for 2011

A motion to approve the consent Agenda items was offered by Councilman J Hoffmann, and was duly seconded by Councilman J Archibald

This motion was passed by the following vote:

Ayes: Councilman J Archibald, Councilman R Dellosso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)
Nays: None (0)
Abstain: None (0)
Absent: None (0)

ORDINANCE 01-2011, ORDINANCE FIXING SALARY RANGES FOR 2011

A motion to introduce this ordinance for passage was offered by Councilman L Fligor, and was duly seconded by Councilman J Hoffmann

This motion was passed by the following vote:

Ayes: Councilman J Archibald, Councilman R Dellosso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)
Nays: None (0)
Abstain: None (0)
Absent: None (0)

A Public Hearing and second reading has been scheduled for January 26, 2010.

ORDINANCE 02-2011, REGULATING THE POSITION OF BOROUGH ATTORNEY

A motion to introduce this ordinance for passage was offered by Councilman J Archibald, and was duly seconded by Councilman R Dellosso

This motion was passed by the following vote:

Ayes: Councilman J Archibald, Councilman R Dellosso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)
Nays: None (0)
Abstain: None (0)
Absent: None (0)

A Public Hearing and second reading has been scheduled for January 26, 2010.

MAYOR'S MESSAGE:

My fellow citizens of Atlantic Highlands:

This is the start of my fourth year as mayor of our community. I have been honored to be your mayor. I have been equally honored to have the total support of our great Council. We have all served you for the past three years and we will be the same team for the upcoming year, 2011.

My most important accomplishment as the mayor, at least to me personally, has been to keep our team, Democrats and Republicans alike, working like a well oiled machine. We all agree and keep true "in our deeds" that once we were elected, we became the mayor and council for all the citizens, regardless of their political "points of view". We have been able to accomplish many

tasks because we all work together.

We in Atlantic Highlands are going to face financial hardships in 2011 and for the next couple of years. The financial burdens we are all about to face are fueled by the disastrous condition of our nation's economy. The nation's economy is something none of us can do much about, but I am sure the citizens of Atlantic Highlands will survive these difficult times. Our community always comes together in times of need with the help of our clergy from our seven churches, our many volunteer organizations and our Borough employees. I know of no other community that responds with the love and support we all have for each other as in the Borough of Atlantic Highlands. This is the reason we all live here!

Our unique situations that will cost us more money in 2011 are the added costs of the new library and full renovation of Borough Hall. Those of you, who keep informed by coming to council meetings, know we had no choice but to do the project this year. We potentially would have faced millions of dollars in legal fees and fines if we did not act immediately. Luckily, our Council had the strength "to do what had to be done" for the long term financial benefit of our community, regardless of political outcomes. However, it is clear that the majorities of our voters understand and appreciate our efforts.

Knowing we are facing financial burdens, we have been working continually as a council with the assistance of our Borough Administrator, Adam Hubeny, to find ways to save money so that our tax increase required in 2011 is reduced as much as possible.

These are some of the efforts we have done to save money:

- Renegotiated copier lease with an up-to-date machine, which allowed us to bring copying of large documents back in house for a savings. We also now print our town stationary as well as small quantities of specific letterhead only as needed, such as letters by the mayor to people.
- Added pages to the quarterly newsletter to include the "Brush and Leaf" collection schedule, which reduced mailings instead of incurring separate mailing costs.
- Continue to grow our e-mail list so messages can be e-mailed to those who wish to be on our master list for faster and easier communications, which lessens costs to the Borough.
- Added a cardboard/paper compactor at the Borough Yard for more efficient recycling, which is no cost to the Borough.
- Added a computer/electronic recycling trailer at Borough Yard for more effective recycling.
- Instituted interlocal service agreement with Highlands for mechanic/fleet maintenance services and repairs, for which Highlands is paying us.
- Continue interlocal service agreements with Henry Hudson Regional School and the Atlantic Highlands – Highlands Regional Sewer Authority for the purchase of fuel and gas, at a lesser cost to them, but profit to us at our Harbor gas tanks.
- Sanitation Department bulk pickup has been streamlined and made more cost effective with two pickups per month versus four.
- Holiday garbage pickups have been stopped for residential areas to save overtime, while still supporting the 1st Avenue business district at a greatly reduced cost.

- Successful with the Community Block Grant for \$206,000, the DOT Grant for \$225,000, the Streetscape IV Grant for \$417,000, the Law Enforcement Grant for \$6,000 and the Vaccination Grant for \$1,600.
- We are planning to not replace where possible, employees who have retired or left employment from our Borough, so that we can avoid layoffs.
- We have finalized negotiations with Monmouth County for them to assume the maintenance and related costs to maintain the Bayshore Trail.
- We have negotiated with the Monmouth County Library system for them to assume the costs of running our new library. They will be keeping the same employees of the library and saving tax payers over \$130,000 yearly.
- We have been working on sharing the dispatch services of the police department with several options, possibly using our newly renovated police headquarters and charging other local towns for us to assume their police dispatch service for a fee paid to our town.
- I, as well as all of our council members, do not want to “lay off any employees” (we all feel we are a family community), so we are trying to negotiate with the unions and management employees, who thankfully are cooperating, to keep raises at “zero” for the next year and if not at zero, at a very minimum percent. This would not affect required incremental raises. Keep in mind that many of our town’s employees are residents of the town and understand that we need to keep taxes as low as possible.
- I was one of the first mayors to support Governor Christie’s “tool kit” to turn New Jersey around. His efforts eventually will help our state’s finances. However, if necessary I will personally take the heat from the “Governor” and “voters”, if we cannot totally reach the goals set forth by Governor Christie’s policies, but I promise we will do the best possible job to meet Governor Christie’s goals.
- We are in the process of trying to “share” our municipal court with small surrounding towns, having them come to our town for court in our newly renovated building. This will generate revenue for Atlantic Highlands as well as keep the small town whose court rooms don’t comply with the state standards from having to build or renovate to comply with New Jersey State mandates.
- The way we are looking at things is that we are spending our money to end up with a “state of the art Borough Hall”, why not offer other small towns our services for a fee. We must run government as if it is a business.

It is amazing how government can save money by doing simple things. Even the state of New Jersey, I recently found out, saved over \$500,000 not replacing the New Jersey State’s road maps since Governor Christie took office. It seems the state has about 300,000 old road maps with Governor Corzine’s photo on it. Governor Christie ordered that they continue to be used until all is gone, then the new maps will no longer have pictures of the current governor or their name printed on them. I found out about this at the League of Municipalities meeting. It is estimated that this would save about \$700,000 for reprinting the maps as opposed to doing so each time a new governor takes office.

Since I have become mayor, I removed the mayor’s picture from our town newspaper. In a small way this too will save reoccurring money each time a new mayor is in office.

I am proud to say that our Council did “not cave into the pressures” of boat owners who loudly

protested at several council meetings about the 3% increase in fees in harbor rates. Simply put, we all support the boat owners who use our harbor. However, I see nothing wrong with our Harbor being run as a business and having it make a profit so that the tax burden in town is lessened. In one of our Council meetings, a spokesman for the boat owners said “the town should not consider our Atlantic Highlands Harbor as a cash flow”. I say we must keep it operating as a profitable business to help our citizens with taxes. This 3% raise meant a \$60.00 a year increase to the boat owner who was protesting about maintaining his 40ft plus sail boat in our harbor.

In closing, I ask you all as tax payers and citizens of our town, to come out and attend our Council meetings. We run a totally open meeting. **We hide nothing!** Those who do not bother to see what is going on are failing to become informed and involved.

May God bless you and your families, our nation and this great community we live in, Atlantic Highlands.

There being no further business before the Mayor and Council, a motion to adjourn was offered by Councilman L Fligor, and was duly seconded by Councilman J Archibald

This motion was passed by the following vote:

Ayes:	Councilman J Archibald, Councilman R Delloso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)
Nays:	None (0)
Abstain:	None (0)
Absent:	None (0)

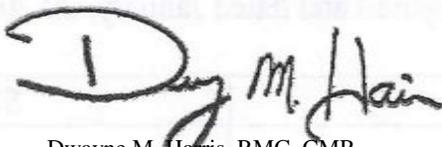
Rev. Dr. Henry P. Davis, Jr. of the St. Paul Baptist Church offered the Benediction.

A motion to approve these minutes was offered by Councilman J Archibald, and was duly seconded by Councilman J Hoffmann

This motion was passed by the following vote:

Ayes:	Councilman J Archibald, Councilman R Delloso, Councilman P Doyle, Councilman L Fligor, Councilman J Hoffmann and Councilman R Sutton (6)
Nays:	None (0)
Abstain:	None (0)
Absent:	None (0)

I, Dwayne M. Harris, Municipal Clerk of the Borough of Atlantic Highlands, in the County of Monmouth, State of New Jersey, hereby certify this to be the action of the Governing Body at its meeting held December 22, 2010.



Dwayne M. Harris, RMC, CMR
Municipal Clerk