



PLANNING BOARD OF THE BOROUGH OF ATLANTIC HIGHLANDS
RESOLUTION FOR THE APPOINTMENT OF LEGAL SERVICES

WHEREAS, THE PLANNING BOARD OF THE BOROUGH OF ATLANTIC HIGHLANDS (hereinafter, “Municipality”) is a contracting unit pursuant to the Local Public Contracts Law N.J.S.A.40:11-1 et seq.; and

WHEREAS, the Municipality’s Ordinance provides for the Planning Board to employ or contract for the services of experts and other staff including the Office of Attorney to the Planning Board (hereinafter “Board”) and further authorizes said Board to annually appoint, fix compensation of or agree upon the rate of compensation of said Board Attorney who shall be an attorney other than the Borough Attorney; and

WHEREAS, the Board has determined that it is necessary and proper to retain the services of an Attorney-at-Law to serve as Attorney to the Board for the period of January 1, 2024 to December 31, 2024; and

WHEREAS, the Board has reviewed and considered the credentials and qualifications of all persons having applied for the position of Attorney to the Board; and

WHEREAS, following the aforesaid review, the said Board has determined that Michael B. Steib, Esq., possesses the necessary knowledge, experience and background to perform the duties of Attorney to the Board; and

WHEREAS, an appointment to the position of Attorney to the Board may be made without competitive bidding as a “professional service” pursuant to the provisions of the Local Public Contracts Law as the said person is authorized by law to practice the legal profession and this profession is regulated by law and/or is exempt from N.J.S.A. 40A:11-1 et seq. which requires that the award of contract for “professional services” without competitive bidding must be publicly advertised.

WHEREAS, the Board has determined that it has a need to acquire the aforesaid services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the term of the contract will be for one year; and

WHEREAS, the professional named herein has submitted a proposal indicating that they will provide the aforesaid services as set forth in the proposal which shall be attached hereto and made a part hereof, and

WHEREAS, the professional named herein has completed and submitted a Business Entity Disclosure Certification which certifies that the professional has not made any reportable contributions to a political party committee, candidate committee, joint candidate committee

or other entity identified in N.J.S.A. 19:44A-20.26 in the previous one year, and that the contract will prohibit the professional from making any reportable contributions through the term of the contract; and

NOW THEREFORE, BE IT RESOLVED by the Board on this 4th day of January, 2024 that Michael B. Steib, Esq., be and is hereby appointed to serve as Attorney to the Board for the period of January 1, 2024 to December 31, 2024 at a fee pursuant to the attached agreement; and

BE IT FURTHER RESOLVED that notice be given by public advertisement that on the 4th day of January, 2024 the Board did appoint Michael B. Steib, Esq., to serve as Attorney to the Board from the period from January 1, 2024 to December 31, 2024, pursuant to the requirements of the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq.

OFFERED BY:

SECONDED BY:

ROLL CALL:

APPROVE:

OPPOSE:

ABSTAIN:

ABSENT:

**Nancy Tran, Planning Board Secretary
Borough of Atlantic Highlands**