

Shade Tree Commission Meeting
April 14, 2015 7:00 PM
Atlantic Highlands Borough Hall Conference Room
100 First Avenue, Atlantic Highlands NJ 07716

In attendance: Louise Donoghue, Bill Thorne, Marilyn Scherfen, Fran Hogan, Kate Wiggington and Mary Thompson.

Mrs. Donoghue opened the meeting at 7:08 in accordance with the Sunshine Law.

The Minutes from the March meeting were reviewed and a motion was made by Kate Wiggington and seconded by Bill Thorne to accept them as written. All who had been in attendance voted in favor of acceptance.

Treasurer's Report: Bill Thorne distributed a Treasurer's Report. The balance in the account was \$2,088.59. There are some bills outstanding – notably - \$300.00 for Chapel Hill Nursery. Marilyn Scherfen made a motion to accept the report which was seconded by Fran Hogan. All voted in favor of acceptance.

Tree City Update: Mary Thompson reported that the Growth Award was received although she did not get a reply from Alex McCartney.

Arbor Day: The proclamation for Arbor Day was presented at a Council meeting. Kate Wiggington accepted the proclamation for the Shade Tree Commission. Fran Hogan will do the refreshments for the tree planting celebration on April 24th. Mr. Scott's grandson will speak. Louise Donoghue is researching information about Mr. Scott for her remarks. The tublings were received. Two hundred were sent instead of the 100 that were ordered. Discussion took place about the species of the tree to be planted. Adam Hubeny will draft a letter to KEP (property owner of land on which trees will be planted) to waive liability. Kate Wiggington read from letter, drafted in 1997 where, once a tree is planted, it becomes the property owner. Marilyn will follow up with Mr. Hubeny.

Old Business: The STC members who will attend the NJ Shade Tree Conference in Freehold will meet in front of Borough Hall on April 29th at 8:00 AM.

New Business: \$10,000.00 is allocated for the STC budget. Kate Wiggington and Marilyn Scherfen reported that there are 16 stumps @\$75.00 each that will be removed. Discussion took place about getting bids from vendors for tree purchases.

A motion was made to adjourn the meeting at 8:07 PM by Marilyn Scherfen, seconded by Louise Donoghue and accepted by all those present.

Respectfully submitted, Mary Thompson.