

Shade Tree Commission Meeting
July 14, 2015 7:00 PM
Atlantic Highlands Borough Hall Conference Room
100 First Avenue, Atlantic Highlands, NJ 07716

In attendance: Louise Donoghue, Bill Thorne, Marilyn Scherfen, Fran Hogan, Kate Wigginton and Mary Thompson, Pam Zipse and Mike D'Errico (consultants from Hometown Forests LLC.), Lori Montana.

Mrs. Scherfen called the meeting to order at 7:00 P.M. in accordance with the Sunshine Law.

Lori Montana will be replacing Mary Thompson as secretary for the Shade Tree Commission. She was introduced to the members in attendance.

Management Plan: Copies of the first draft were distributed by consultants, Pam Zipse and Mike D'Errico, then reviewed by the commission. Here are the highlights:

Yes vote to table the discussion on a mission statement

Yes vote to keep iTrees

Yes vote for poster with content theme; motion made to adopt 'Trees for Tomorrow' as the theme, motion was made by Louise Donoghue, seconded by Bill Thorne.

The consultants will email the final draft by August 25, 2015. The management plan will be finalized at the meeting on September 8. The consultants will make 6 hard copies and 1 electronic. The STC is responsible for submitting the management plan to the state by October 8, 2015. Two signed copies, which will need the mayor's signature, and one electronic, are for the state; the state will send the plan back.

The Minutes from the June meeting were reviewed and a motion was made by Bill Thorne and seconded by Fran Hogan. All in attendance voted in favor of acceptance.

Treasurer's Report: Bill Thorne distributed the Treasurer's Report. The closing balance in the account was \$10,281.94. The budget is attached to the minutes. Louise Donoghue made a motion to accept the report, which was seconded by Kate Wigginton. All voted in favor of acceptance.

Old Business: Marilyn Scherfen and Kate Wigginton looked at trees in distress and found six or seven that had to be removed. Marilyn is looking into a tree removal company.

Tree Tubelings: Were given away at the farmers market and the rest were given to the elementary school. None remain.

New Business: Hospitality: Fran Hogan will put together a schedule of people to water trees. There will be a sign-up sheet at the farmers market. There will also be a donation box.

Yes vote for the new logo that Mike Scherfen designed. Bill Thorne made the motion; Fran Hogan seconded it. All in attendance voted in favor.

An extra meeting will be added to discuss the management plan. The date put forth by Marilyn Scherfen was Wednesday, August 5 at 6:30 P.M. Mrs. Scherfen will send an e-mail to the members confirming that date.

A motion was made to adjourn the meeting at approximately 10 P.M. by Louise Donoghue, seconded by Fran Hogan and accepted by all those present.

Respectfully submitted, Lori Montana