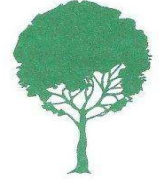




*Borough of Atlantic Highlands*  
*Shade Tree Commission*



100 First Avenue • Atlantic Highlands, New Jersey 07716  
 Tel: (732) 291-1444 • Fax: (732) 291-9725

**Atlantic Highlands Shade Tree Commission**  
**Meeting at Atlantic Highlands Borough Hall**  
**April 13, 2022 - 7:00 PM**

1. The monthly meeting was called to order by Ken Grasso at 7 pm in accordance with the Open Public Meetings Law.

Present: Ken Grasso, Bill Thorne, Mary Trank, Ellen O’Dwyer, Janet Grote

Not present: Fred Calllis, Angus Rennie; Lori Hohenleitner, Brian Dougherty (council liaisons)

2. The March 2022 meeting minutes will be approved at the May 2022 meeting.

3. Correspondence: Three tree requests were received.

4. Treasurer's report:

Opening balance:	\$16,506.03
Expenses (NJ Shade Tree Federation dues)	95.00
Total deposits (Kate Wigginton in honor of Pete Donoghue)	25.00
Closing balance	\$16,436.03

5. Approval of Treasurer’s report: Mary Trank made a motion. Ken Grasso seconded. All voted in favor.

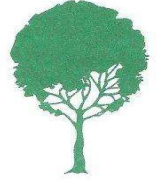
6. New Business

- a. Atlantic Highlands is an Arbor Day Foundation 2021 Tree City USA - our 41st year. We are one of 11 communities in the state designated Tree City USA for 40 years or more.
- b. Resident Pete Brittain, owner of Coast Nursery, approached Ken Grasso about donating 12 trees to the borough; these will be delivered to the town, likely for next Fall’s planting.
- c. The possibility of expansion of the Shade Tree Commission was again discussed; Ellen O’Dwyer joined by Mary Trank is going to work on a draft of a letter begun by Ken Grasso.
- d. Ken Grasso read a letter from residents Elaine Egidio and Marilyn Scherfen about Atlantic Highlands’ new partnership with The National Wildlife Federation’s Community Wildlife Habitat program. Their letter explained the program and invited the Shade Tree Commission to work with others in town to create healthy habits for wildlife.



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7. Old Business

- a. Update on Spring planting - Ken Grasso met with Butler's Landscaping regarding trees for the Spring planting. The commission reviewed the proposal. Resident and landscape architect Ashley Cruz is going to further review the proposal. Ashley Cruz is going to work with Ken Grasso on developing a list of the "right trees for the right places." Ken Grasso will contact resident Pete Brittain of Coast Nursery to see if these trees are available for purchase from Coast Nursery.

Ken Grasso made a motion for the Spring planting project for an amount not to exceed \$10,000. The motion was seconded by Bill Thorne. All voted in favor,

- b. The Arbor Day tree will honor Bernie Sweeney.
- c. Memorial Tree Plaque Modernization progress update - Ken Grasso explained that Fred Callis is continuing to work on this with the borough administrator. Pete Donohue's tree will be the first with the new plaque.

8. Public Comment. Sarah Colasurdo was present. Ken asked Sarah if she would be interested in joining the Shade Tree Commission if the Commission were expanded. She said yes.

Adjournment - Next meeting, May 11, 7:00 pm