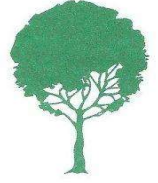




Borough of Atlantic Highlands
Shade Tree Commission



100 First Avenue • Atlantic Highlands, New Jersey 07716
 Tel: (732) 291-1444 • Fax: (732) 291-9725

March 9, 2022 - 7:00 PM

Meeting was held on Zoom

1. The monthly meeting was called to order by Ken Grasso at 7 pm in accordance with the Open Public Meetings Law.

Present: Ken Grasso, Fred Callis, Bill Thorne, Mary Trank, Ellen O’Dwyer, Janet Grote, Lori Hohenleitner (council liaison).

Not present: Angus Rennie, Brian Dougherty (council liaison).

2. Approval of Minutes: Ken Grasso made a motion to approve the February minutes. Bill Thorne seconded. All voted in favor.

3. Correspondence: A letter from New Jersey Shade Tree Federation for renewal of membership; a note from former member Kate Wigginton with a \$25 donation in honor of Pete Donoghue; a request from a resident for a tree.

4. Treasurer's report:

Opening balance:	\$16,770.87
Expenses (tree seedlings)	264.84
Total deposits	
Closing balance	\$16,506.03

5. Approval of Treasurer’s report: Mary Trank made a motion to accept the treasurer’s report. Ken Grasso seconded. All voted in favor.

6. New Business

a. The tree seedlings are arriving by mail; a date for distribution will be set when they arrive.

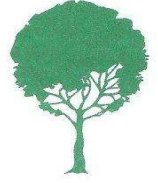
b. The Arbor Day Tree will be planted in honor of Bernie Sweeney.

Ken Grasso made a motion to plant a tree in honor of Bernie Sweeney for Arbor Day with the amount to be spent not to exceed \$750. Ellen O’Dwyer seconded. All voted in favor.

c. Councilwoman Hohenleitner said the council approved the resolution supporting Atlantic Highlands becoming a certified wildlife community and since shelter is one of the requirements, trees are vital. Many groups in town will be working together on this.



Borough of Atlantic Highlands
Shade Tree Commission



100 First Avenue • Atlantic Highlands, New Jersey 07716
Tel: (732) 291-1444 • Fax: (732) 291-9725

7. Old Business

- a. Memorial Tree Plaque Modernization - Fred Callis gave an update: he is awaiting word from the borough administrator on integration of the planned QR-linked biographies with the borough website.
- b. There was a discussion about expanding the number of members of the Commission. Ken Grasso asked Councilwoman Hohenleitner how to proceed and she told him and co-chair Fred Callis to write to her and Councilman Dougherty. [Current state ordinance below.]
- c. Spring planting - Ken updated on the number of trees expected to be planted (currently 16). He asked the group's opinion about providing more than one tree to a resident (in certain circumstances; for example, street trees on well-traveled roads).
- d. Arbor Day Poster contest - Councilwoman Hohenleitner continues this project in conjunction with Atlantic Highlands Elementary School Art teacher Caroline Northrup joined by resident Morgan Spicer.

8. Public comment

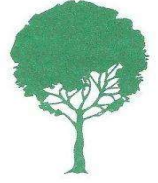
- a. Resident Ashley Cruz said she has created a map of the trees we are scheduled to plant and will be adding the trees we planted last year.
- b. Resident Morgan Spicer, who is a member of the Atlantic Highlands Environmental Commission, told the Commission she attended ERI (Environmental Resources Inventory) webinars this week. She wanted the Shade Tree Commission to be aware that trees are included in ERIs and that Highlands is working on a regional ERI.

9. Adjournment - Next meeting, April 13, 7:00 pm

(continues below)



Borough of Atlantic Highlands
Shade Tree Commission



100 First Avenue • Atlantic Highlands, New Jersey 07716
Tel: (732) 291-1444 • Fax: (732) 291-9725

Section 40:64-1 - Shade tree commission; members; appointment

The body having charge of the finances of any municipality, and in case of a municipality governed by commissioners, the board of commissioners thereof, may provide by ordinance that the regulation, planting, care and control of shade and ornamental trees and shrubbery upon and in the streets, highways, public places, parks and parkways, of the municipality except State highways unless the Department of Transportation shall assent thereto and except county highways, parks and parkways, in counties now or hereafter having a county shade tree commission, unless the county shade tree commission or county department of parks and recreation shall assent thereto, shall be exercised by and be under the authority of a commission, which shall be known as the shade tree commission of . The commission shall consist of not less than five nor more than seven members, and may include not more than two alternate members. The members and alternate members shall be appointed by the mayor or other chief executive officer of the municipality, shall be residents of the municipality, and shall serve without compensation except as hereinafter provided.

Section 40:64-2 - Commissioners' term lengths; alternates

The first commissioners shall be appointed within 60 days after the ordinance providing for the commission shall become effective, and their terms of office shall commence upon the day of their appointment and be for the respective periods of one, two, three, four and five years, if the commission consists of five members, beginning on January 1 next succeeding such appointment. If the commission is to consist of six members, the first commissioners shall be appointed as above, except that two shall be appointed for five years; and if the commission is to consist of seven members, two shall be appointed for five years and two shall be appointed for four years. In the event that the membership of any commission is increased, the new members shall be appointed in such manner that the terms shall expire in accordance with the foregoing. The terms of each appointee shall be designated in his appointment. All subsequent



Borough of Atlantic Highlands
Shade Tree Commission



100 First Avenue • Atlantic Highlands, New Jersey 07716
Tel: (732) 291-1444 • Fax: (732) 291-9725

appointments, except to fill vacancies, shall be for the full term of five years, to take effect on January 1.

If the ordinance providing for alternate members provides for two alternate members, they shall be designated at the time of appointment as "Alternate No. 1" and "Alternate No. 2" and shall serve during the absence or disqualification of any regular member or members. The term of each alternate member shall be five years commencing on January 1 of the year of appointment; provided, however, that in the event two alternate members are appointed the initial term of "Alternate No. 2" shall be four years and the initial term of "Alternate No. 1" shall be five years. The terms of the first alternate members appointed pursuant to this section shall commence on the day of their appointment and shall expire on the fourth or fifth December 31 next ensuing after the date of their appointments, as the case may be. An alternate member may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member. A vote shall not be delayed in order that a regular member may vote instead of an alternate member.