

## **Policy for Planting of Trees on Borough Property (2014)**

A policy on the planting of trees on Borough property has been created to assure that the Town's forest is well planned. As part of that plan, the Shade Tree Commission has established a Memorial/Honor Tree Planting Program. Although the STC recognizes that there are many people worthy of having trees planted in their honor, or as a memorial, the ability to plant trees in specific locations is limited; therefore, it is necessary to restrict the planting of those trees to sites that are available and/or appropriate. Plantings in front of Borough Hall will be limited to honoring Borough officials, but requests to plant at other possible Borough sites will be approved on a case-by-case basis. Choices for persons to be honored or memorialized will be chosen from these categories: current or former Borough Officials, Borough Employees, or Appointees to a Borough Committee. The Borough Administrator or Council may make exceptions, under special circumstances.

To request the planting of a tribute tree, an application must be submitted to the Shade Tree Commission, where it will be reviewed, and, if approved, will be forwarded to the Borough Administrator. Forms may be obtained at Borough Hall, the Library and online.

The donation of trees is encouraged, but the Commission and the Borough must approve the site and specimen variety. Suggestions for Borough planted trees will be welcomed with the understanding that funds are not always available. Forms are available at Borough Hall, the Library and online.