



# NOTICE OF ADOPTION OF ORDINANCE

PLEASE TAKE NOTICE that the Governing Body of the Borough of Atlantic Highlands introduced the following Ordinance at their August 15, 2012 meeting. Following a Public Hearing held on September 12, 2012 this Ordinance was finally adopted. . This Ordinance is available for public inspection, and copies will be available at Borough Hall in the Municipal Clerk's office during regular business hours, 8:30 AM to 4:30 PM, Monday through Friday.

Dwayne M. Harris  
Municipal Clerk

## ORDINANCE 09-2012

### AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF ATLANTIC HIGHLANDS, CHAPTER 60, ENTITLED PURCHASING, TO ADD ARTICLE II, ADOPTING AND IMPLEMENTING THE BOROUGH OF ATLANTIC HIGHLANDS PURCHASING MANUAL

**WHEREAS**, The Qualified Purchasing Agent, under the authority of the Governing Body, is charged with the responsibility of assuring all purchases of goods and services and subsequent payments made through the Purchase Order process, are completed in compliance with the New Jersey Local Public Contracts Law [N.J.S.A.40A:11-1 et seq.]; and,

**WHEREAS** the Atlantic Highlands Purchasing Manual was created to outline the policies and procedures for procuring goods and services within the Borough of Atlantic Highlands, under the New Jersey Public Contracts Law.

**NOW, THEREFORE, BE IT ORDAINED** by the Governing Body of the Borough of Atlantic Highlands, in the County of Monmouth and State of New Jersey that Chapter 60, Article II, to be titled "Purchasing Policy and Procedures" of the Borough of Atlantic Highlands is hereby created, adopting and implementing the Atlantic Highlands Purchasing Manual dated August 25, 2012.

**BE IT FURTHER ORDAINED** that these policies and procedures are applicable to all Municipal Departments, Constitutional Officers, and Officials [both elected and appointed] Agencies, Boards, Commissions, employees and volunteers which operate within the framework of the Borough of Atlantic Highlands Municipal Budget.