

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held, Tuesday, January 13, 2004 at Borough Hall, 100 First Avenue, Atlantic Highlands, N.J.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Nolan, McDonald, Creutzburg, Hoffmann, Marchetti, Ladiana, Frotton

ABSENT: None

Also present were Administrator Phair, Attorney Reilly, Mrs. Cassese and Mr. Bate.

Mrs. Frotton advised this meeting is in compliance with the Open Public Meetings Act by virtue of notice of January 7, 2004. Copy of the notice has been posted on the bulletin board in the Harbor Office and Borough Hall. The notice is also on file in the Borough Clerk's office. Formal action will be taken.

#### ADMINISTRATION:

Mr. McDonald offered a motion approving minutes of Regular Meeting held 11/11/03 as recorded, seconded by Mr. Hoffmann and carried upon the following roll call vote:

AYES: McDonald, Creutzburg, Hoffmann, Frotton

NAYS: None

ABSTAIN: Nolan, Marchetti, Ladiana

Mr. McDonald offered a motion approving minutes of Regular Meeting held 12/0/03, as recorded, seconded by Mr. Creutzburg and carried upon the following roll call vote:

AYES: McDonald, Creutzburg, Hoffmann, Frotton

NAYS: None

ABSTAIN: Nolan, Marchetti, Ladiana

Mr. Hoffmann offered a motion approving minutes of Executive Session Meeting held 12/9/03 as recorded and that the minutes remain sealed until the need for confidentiality is no longer necessary. Motion was seconded by Mr. McDonald and carried upon the following roll call vote:

AYES: McDonald, Creutzburg, Hoffmann, Frotton

NAYS: None

ABSTAIN: Nolan, Marchetti, Ladiana

Mrs. Marchetti offered a motion approving minutes of Re-organization Meeting held 1/7/04, as recorded, seconded by Mr. McDonald and carried upon the following roll call vote:

AYES: Nolan, McDonald, Creutzburg, Hoffmann, Marchetti, Ladiana, Frotton

NAYS: None

Mr. McDonald offered a motion approving the payment of bills, seconded by Mr. Hoffmann and upon roll call was carried.

Mrs. Frotton appointed the following committees for 2004.

Leases: Robert Creutzburg, Chairman, Helen Marchetti  
Operations: Frank McDonald, Chairman Stephanie Ladiana  
Advertising: Carl Nolan, Chairman, Frank McDonald  
Personnel: Helen Marchetti, Chairwoman, Robert Creutzburg  
Finance: Stephanie Ladiana, Chairwoman, Robert Creutzburg  
Harbor Special Committee: Jake Hoffmann, Chairman, Carl Nolan

Jane Frotton and/or Jake Hoffmann are a member of each committee. One or the other will be available for any meeting making the third member.

#### COMMITTEE REPORTS: (From 2003)

#### LEASES:

Mr. Creutzburg advised that only one request from a vendor for 2004 had been received and suggested the vendors from 2003 be called to see if they are returning.

Mr. Creutzburg reviewed letter from R.V. Walford requesting a slip for the 2004 season. All members agreed to the request, if a slip is available.

Mr. Rielly led a short discussion on the liquor license for the Bayshore Restaurant Group.

#### OPERATIONS COMMITTEE:

Mr. McDonald advised installation of the De-icing units is complete, work is progressing well on the decking of Pier

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Mr. Bate advised he had a plan for adding ten slips to the west side of the Fishing pier which would generate income of approximately \$19, 250.00. Discussion followed and Mr. McDonald offered a motion to go forward with the project, seconded by Mr. Hoffmann and upon roll call was unanimously carried.

Mr. Hoffmann led a discussion on the dredge pit area. He advised that it should be groomed to allow for more trailer parking.

Mr. Hoffmann offered a motion to proceed with the project in amount not to exceed \$15,000.00, seconded by Mrs. Marchetti and upon roll call was carried.

Mr. Hoffmann also advised that the west side of Frank's Pier is in dire need of dredging, and he is looking into various methods for same. The dredge pit will also have to be prepared. A discussion was also held on dredging the entire harbor which has not been done in ten years.

#### FINANCE COMMITTEE:

Mrs. Frotton reported income for 2003 was good considering loss of income from building rentals.

ADVERTISING: No report.

PARKING COMMITTEE: No report.

PERSONNEL COMMITTEE: No report.

#### LONG RANGE PLANNING COMMITTEE:

Mr. Hoffmann advised the Fireworks Committee has decided that this year the fireworks will be on land and bids for the project will be received on 1/15/04. The program will be at least 25 minutes long. The Committee is also discussing obtaining donations for the display from residents and businesses.

ADMINISTRATOR'S REPORT: No report.

ATTORNEY'S REPORT: Mr. Reilly advised he had met with Borough Attorney Miller regarding current litigation at the Harbor and property acquisition.

HARBOR MASTER'S REPORT: the Harbor Master's Report is on file in the Harbor Office.

OLD BUSINESS: None

NEW BUSINESS: None.

#### CORRESPONDENCE:

Mrs. Frotton read letter from Middletown Police Department requesting to dock three vessels, at times, at the harbor, and also to dock a 25' vessel for the winter. The State Police have also requested to dock a 40' vessel at the harbor for the winter.

Discussion followed and Mr. Hoffmann offered a motion to allow Middletown and the State Police to dock during the winter, but not beyond April 1, 2004, seconded by Mr. McDonald and upon roll call was carried.

Mr. Hoffmann suggested that perhaps the Recreation Committee could contribute some funds towards the upkeep of the playground, tennis courts and basketball court.

Mrs. Frotton asked if anyone from the public cared to address the Commission.

Mary Wall of 79 Ocean Boulevard asked the price of Summer Land Storage. Mrs. Frotton replied \$875.00.

Luann Rathemacher, of the Yacht Club advised the Masked Ball will be held 2/28/04 at the Shore Casino. All proceeds will benefit the Junior Sailing Program.

There being no further business to come before the meeting, Mr. McDonald offered a motion to adjourn, seconded by Mr. Nolan and upon roll call was unanimously carried.

Meeting adjourned at 8:05 P.M.