

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held, Tuesday, December 14, 2004 at Borough Hall, 100 First Avenue, Atlantic Highlands, N.J.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: McDonald, Creutzburg, Hoffmann, Marchetti, Frotton

ABSENT: Ladiana

Mr. Nolan arrived at 7:05 P.M.

Also present were Attorney Leahey, Harbor Master Bate and Mrs. Cassese

Mr. Frotton advised this meeting is in compliance with the Open Public Meetings Act by virtue of the Annual Schedule Notice of January 7, 2004. Copy of the notice has been posted on the bulletin board in the Harbor Office and Borough Hall. The notice is also on file in the Borough Clerk's office. Formal action will be taken.

ADMINISTRATION:

Kris Krzyston of T&M Associates addressed the Commission on the status of the dredging project and advised the permit should be received by 12/16/04. He advised he will also ask for an extension of a week or so and will also respond to letter from Cindy Zipf of Clean Ocean Action, which was discussed, once the permit has been obtained.

Letter from Mr. Sal Noto was discussed. Mr. Noto advised he did not speak against the rate increases.

Mr. McDonald offered a motion to amend the minutes of 10/12/04 to reflect this, seconded by Mr. Hoffmann and upon roll call was carried.

Mr. McDonald offered a motion approving amended minutes of Regular Meeting held 11/09/04 as recorded, seconded by Mr. Hoffmann and upon roll call was carried.

Mr. Nolan advised that information on the DOT study is available at Borough Hall.

Mr. Hoffmann offered a motion approving minutes of Executive Session meeting held 11/09/04 as recorded, and that the minutes remain sealed until the need for confidentiality no longer exists, seconded by Mrs. Marchetti and upon roll call was carried.

Mr. McDonald offered a motion approving the payment of bills, seconded by Mr. Nolan and upon roll call was carried.

Mrs. Frotton said she would like to be advised of any year end transfers before they occur.

COMMITTEE REPORTS:

LEASES:

Mr. Creutzburg reviewed addendum to the Yacht Club lease relating to the renting of club members moorings to transients. The lease provides of a one dollar increase per year from 2005 to 2009, return to the Harbor. Mr. Creutzburg also asked for copies of insurance policies regarding the liability of these rentals. The matter was tabled to the January meeting.

OPERATIONS COMMITTEE:

Mr. McDonald advised dredging has started, winter storage is complete and work is beginning on the re-decking of Pier 4.

Mr. Hoffmann led a short discussion on the Head Boat slips. The matter was tabled to the February meeting.

ADVERTISING: No report.

FINANCE: No report.

PERSONNEL: No report.

SPECIAL COMMITTEE: No report.

ADMINISTRATOR'S REPORT: No report.

ATTORNEY'S REPORT: Mr. Leahey advised that the Commission should obtain the social security numbers of all customers in the marina. Discussion followed and the Commission agreed. This will start with the 2005 contracts.

HARBOR MASTER'S REPORT:

The Harbor Master's Report is on file in the Harbor Office.

OLD BUSINESS: None

NEW BUSINESS: None

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CORRESPONDENCE:

Mrs. Frotton read letter from Sea Scout Ship North Star inviting the Commission to Christmas party 12/16/04 at 6:30 P.M. at the Sea Scout Building.

Letter from Fred Hoffmann regarding fees and dinghy storage fees was reviewed.

Mrs. Frotton read from A.H. Chamber of Commerce thanking the commission for its support at their kick-off event held 11/18/04.

Proposal for a new dinner cruise operation submitted by Capt. Todd A. Sanders was reviewed. More information is necessary for the Commission to make a decision.

Mrs. Frotton asked if anyone from the public cared to address the Commission.

Ron Santee Jr. advised he is not in favor of eliminating a head boat slip.

James Baxter of Keystone Drive, spoke in favor the proposed dinner cruise boat.

Luann Rathemacher of the yacht Club advised she would no longer be the liaison to the Harbor. She also advised the Club would be offering support to two Dutch rowers, who will be crossing the Atlantic in the coming season

Mr. Cruetzburg advised he had written a letter to the Mayor regarding his possible re-appointment to the Commission and to date has had no response. He advised he has been a member of the Commission for twenty years and has worked with many administrations.

Mrs. Marchetti said that Mr. Creutzburg has been a continued asset to the Commission.

Mrs. Frotton thanked Mr. Creutzburg for his dedication and service through out the years and advised he will be missed.

There being no further business to come before the meeting, Mrs. Marchetti offered a motion to adjourn, seconded by Mr. Hoffmann and upon roll call was carried.

Meeting adjourned at 8:00.M.



Secretary