

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held, Tuesday, April 13, 2004 at Borough Hall, 100 First Avenue, Atlantic Highlands, N.J.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Nolan, McDonald, Creutzburg, Hoffmann, Marchetti, Ladiana, Frotton
ABSENT: None

Also present were Administrator Phair, Attorney Leahey, Mrs. Cassese and Mr. Bate.

Mrs. Frotton advised this meeting is in compliance with the Open Public Meetings Act by virtue of notice of January 7, 2004. Copy of the notice has been posted on the bulletin board in the Harbor Office and Borough Hall. The notice is also on file in the Borough Clerk's office. Formal action will be taken.

ADMINISTRATION:

Mr. Mc Donald offered a motion approving minutes of Regular Meeting held 3/09/04 as recorded, seconded by Mrs. Marchetti and was carried upon the following roll call vote:

AYES: Nolan, McDonald, Creutzburg, Hoffmann, Marchetti, Ladiana
ABSTAIN: Frotton

Mr. McDonald offered a motion approving minutes of Executive Session Meeting held 3/9/04 as recorded, and that the minutes remain sealed until the need for confidentiality is no longer necessary, seconded by Mr. Nolan and was carried upon the following roll call vote:

AYES: Nolan, McDonald, Creutzburg, Hoffmann, Marchetti, Ladiana
ABSTAIN: Frotton

Mr. McDonald offered a motion approving the payment of bills, seconded by Mrs. Marchetti and upon roll call was carried.

COMMITTEE REPORTS:

LEASES:

Mr. Creutzburg advised the second hot dog vendor has paid the fee for the season.

Mr. Ross Blanco, who is starting a coffee shop business in town asked to sell gourmet coffee in the Harbor from a cart. The matter was referred to the operations committee.

OPERATIONS COMMITTEE:

Mr. McDonald advised he has compared fuel prices from various vendors, which were very close and suggested staying with the current vendor Allied Oil. The Commissioners agreed.

Mr. McDonald reviewed information received from Weston Solutions, a company which provided creative solutions for managing dredged material. Mr. McDonald advised he and Mr. Bate will set up a meeting with Mark Jaworski of the company.

Mr. Nolan advised he has contacted the Army Corps of Engineers regarding their dredge management program.

ADVERTISING:

Mr. Nolan advised he has attempted to contact Mr. Sheehan regarding the web site. Mr. Creutzburg advised the site is up and running, however it needs some updating.

Mr. Nolan also contacted the Chamber of Commerce regarding the kiask at the Harbor. The Commission agreed not to advertise on same.

FINANCE:

Mrs. Ladiana reported income year to date is up approximately \$20,000.

PERSONNEL:

Mrs. Marchetti advised interviews are being conducted for part-time office help. A new full-time employee, Michel O'Hara has been hired to replace Charles Maxson.

Mrs. Marchetti advised a meeting was held with Chief Vasto regarding Harbor Security.

SPECIAL COMMITTEE:

Mr. Hoffmann reported that there are many potholes in the Harbor that need repair, Seastreak commuter parking is becoming a problem now that the season has begun and he will contact Mr. Stafford regarding this and also the Seastreak building is in need of a new roof.

ADMINISTRATOR'S REPORT: No report.

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ATTORNEY'S REPORT:

Mr. Leahey reported that Bayshore Restaurant Group should have their concessionaires license within two week.

HARBOR MASTER'S REPORT:

The Harbor Master's Report is on file in the Harbor Office.

OLD BUSINESS: None

NEW BUSINESS:

Mrs. Ladiana advised that on April 25th she will be setting up a table in the Harbor for Earth Day and will distribute information on "Clean Harbors" and asked other Commissioners to join her.

CORRESPONDENCE:

Mrs. Frotton read letter from Catherine Early requesting to install a hoist for physically handicapped persons, to be funded with grant money from the Kessler Foundation.

Discussion followed and the Commission agreed that there is no location in the Harbor at this time and suggested Mrs. Early contact the Yacht Club to possible use their hoist area.

Mrs. Frotton asked if anyone from the public cared to address the Commission.

Rev. George Morgan reported on Sea Scout activities.

Mr. Brian Spiga of Ocean Boulevard addressed the Commission on the dredging project.

Capt. T. Buban addressed the Commission on parking and the condition of the bulkhead near the head boats.

Mr. B. Weimer of the Harbor Advisory Committee addressed the Commission on various issues and will set up a date to meet with some commissioners with questions regarding the harbor.

Mrs. Frotton advised the Commission would now go into Executive Session, the Regular Meeting would the re-convene, how ever no formal action would be taken at that time.

Mr. McDonald offered the following Resolution and moved for adoption:

RESOLUTION

WHEREAS it is necessary for the Commissioners of the Atlantic Highlands Harbor Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A.10:4-12b and designated below:

Security and personnel

NOW, THEREFORE, BE IT RESOLVED, by the Atlantic Highlands Harbor Commission assembled in public session on April 13, 2004 that it proceed into Executive Session for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Commissioners that the public interest will not longer be served by such confidentiality.

Resolution was seconded by Mrs. Marchetti and adopted upon the following roll call vote:

AYES: Nolan, McDonald, Creutzburg, Hoffmann, Marchetti, Ladiana, Frotton

NAYS: None

The Commission went into Executive Session at 8:05 P.M.

Regular meeting re-convened at 8:40 P.m.

There being no further business to come before the meeting, Mr. McDonald offered a motion to adjourn, seconded by Mrs. Marchetti and upon roll call was unanimously carried.

Meeting adjourned at 8:40 P.M.