

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, August 11, 2009 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Hoffmann, McDonald, Curry, Marchetti, Doyle, Frotton

ABSENT: Eaton who was ill.

Also present were Attorney Corodemus, Administrator Hubeny, Harbor Master Bate, Assistant Harbor Master Amici, and Mrs. Cassese.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements and by filing it with the Municipal Clerk on January 7, 2009. This agenda is complete to the extent known and formal action will be taken.

Mrs. Frotton invited Joe DeLorenzo and Georgia Marino from Najarian Associates to address the Commission. Mrs. Frotton advised the Borough has been attempting to acquire additional property for the Harbor.

Ms. Marino addressed the Commission on a proposal for the extension to the Hesse Pier, and ferry terminal, use of the ice house and parking scenarios. This information would be submitted to the DEP for their input.

Mayor Rast advised he wanted to keep Seastreak here. He has had contact with Mrs. Hesse who owns the property who is planning to develop the land that is currently used for parking, which would consist of retail units and some housing. Mayor Rast has had contact with Congressman Pallone who indicated he is in favor of the ferry project as well as a parking garage and would assist in any way he could. He advised funds could be available through home land security the DOT and economic stimulus packages and advised we should change our status from a harbor of refuge to a seaport. Mayor Rast advised that Mr. Pallone needs a rough cost estimate for all projects. Mayor Rast also advised that Mrs. Hesse would be willing to sell the pier to the Borough.

Mr. Curry offered a motion Authorizing Najarian Associates to prepare a cost estimate, an initial plan and pre-application meeting with the DEP in an amount not to exceed \$6500.00, seconded by Mrs. Marchetti and upon roll call was unanimously carried.

Justin Thomas collected \$1580.00 towards his Eagle Scout project to date and he would like to complete the project before the end of the summer. Some Commissioners gave personal donations and also advised Justin to contact the VFW as Mayor Rast advised they would also donate to the project.

CORRESPONDENCE:

Mrs. Frotton read letter from AHFD thanking the Commission and Harbor employees for their assistance during the Fair.

Mrs. Frotton read letter from A.H. Community Events Committee requesting and ad for the Mayors Ball. Mrs. Marchetti offered a motion to take and ad in the amount of \$350.00, seconded by Mr. Hoffmann and upon roll call was unanimously carried.

ADMINISTRATION:

Mrs. Marchetti offered a motion approving minutes of the Regular Meeting held 7/14/09 as recorded, seconded by Mr. Curry and upon roll call was carried. Mr. McDonald abstained.

Mr. McDonald offered a motion approving the payment of bills, seconded by Mr. Hoffmann and upon roll call was unanimously carried.

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Mr. McDonald offered the following Resolution and moved for adoption:

RESOLUTION NO.12/09

WHEREAS, N.J.S.A.10:4-12 allows for a Public Body to go into closed/executive session during a public meeting, and

WHEREAS, the Harbor Commission of the Borough of Atlantic Highlands has deemed it necessary to go into closed/executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, these minutes have remained sealed until the need for confidentiality is no longer necessary, and

WHEREAS, the Harbor Commission Attorney had reviewed the Executive Session minutes from meetings held 9/9/08, 10/14/08, and 4/14/09 Special Meeting, and has determined that the public interest will no longer be served by such confidentiality.

NOW, THEREFORE BE IT RESOLVED by the harbor Commission of the Borough of Atlantic Highlands that the Executive Session meetings of meetings mentioned above be released to the public.

Resolution was seconded by Mr. Hoffmann and was adopted upon the following roll call vote:

AYES: Hoffmann, McDonald, Curry, Marchetti, Doyle, Frotton

NAYS: None

ABSENT: Eaton

COMMITTEE REPORTS:

CLEAN MARINA:

Mrs. Marchetti reported that there were no violations this month.

OPERATIONS:

Mr. McDonald commented on the new signs near the Bayshore Trail. He also asked if anything could be done about the condition of the Seastreak parking lot. Mr. Hubeny advised that this is Seastreak's responsibility

LEASES: No report.

FINANCE COMMITTEE:

Mr. Doyle commented on the 2008 Audit. He advised our debt service is approximately \$600,000.

Mr. Doyle also advised a formula for the pricing of fuel should be incorporated into the Rate Resolution

PERSONNEL/PLANNING:

Mr. Curry reported he had a conversation with an employee regarding a recent complaint. The matter was resolved

SPECIAL EVENTS FIREWORKS: No report.

LONG TERM PLANNING: No report.

ADMINISTRATOR'S REPORT: No report.

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HARBOR MASTER'S REPORT: The Harbor Master's report is on file in the Harbor Office for reference.

Mr. Bate advised rates and payment policy for 2010 need to be established. He advised the lease committee has suggested payments for berths and moorings be made as follows: 50% due Dec. 1, 25% February 1, and 25% March 1, 2010.

Mrs. Marchetti and Mrs. Frotton both stated that customers are used to paying in two installments.

Mr. Bate advised of suggested rates for 2010/11. Discussion followed. The projected income from the increase is \$96,000.

Mr. McDonald offered a motion to approve the three payments of 50% Dec. 1, 25% Feb. 1 and 25% March 1, 2010, seconded by Mr. Hoffmann and was carried on the following roll call vote:

AYES: Hoffmann, McDonald, Curry, Doyle, Frotton

NAYS: Marchetti

Mr. Hoffmann offered a motion to accept the rates as presented by the Committee, seconded by Mr. McDonald and upon roll call was unanimously carried.

ASSISTANT HARBOR MASTER'S REPORT:

Mr. Amici reported on recent demonstrations of various point of sale programs.

Progress is being made on getting the area around the ice house cleared out. There were several incidents at Sissy's and On The Deck which were resolved. Mr. Amici also reported on estimates for improvements to the Harbor Office. He also received quotes for electric hand dryers in the amount of \$4,395.00

ATTORNEY'S REPORT:

Mr. Corodemus reviewed list of customers in arrears. Letters will be sent to all customers by Mr. Corodemus.

Mr. Corodemus led a discussion on the placement of a mooring by Mr. Ritter. He has contacted the State Police, the DEP various other agencies and has not obtained an answer as yet. Mr. Corodemus also will contact some legislators regarding this issue and perhaps some legislation could be established to protect marinas from this happening.

Renewal of the tidelands license was also discussed.

Mr. Corodemus will be meeting with members from Seastreak tomorrow regarding their lease renewal.

Mr. Corodemus is also working on the policy manual.

A discussion was held on the process for executive session minutes. Mrs. Frotton advised the same procedure should be followed as the Council.

Mrs. Frotton asked if there is a problem with a current customer, is it a requirement to send a future contract? Discussion followed. Mr. Corodemus advised there are no automatic renewals.

OLD BUSINESS: None

NEW BUSINESS: None

Mrs. Frotton asked is anyone from the public cared to address the Commission. No one appeared.

There being no further business to come before the meeting, Mr. Curry offered a motion to adjourn, seconded by Mrs. Marchetti and upon roll call was unanimously carried.

Meeting adjourned at 9:00 PM.

Carol Cassese
Secretary

