

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, July 14, 2009 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Hoffmann, Eaton, Curry, Marchetti, Doyle, Frotton

ABSENT: McDonald who was on vacation.

Also present were Attorney Corodemus, Administrator Hubeny, Harbormaster Bate, Assistant Harbormaster Amici, and Mrs. Cassese.

Mrs. Frotton announced that this meeting is in compliance with the Open Public Meetings Act by virtue of the Annual Schedule Notice of January 13, 2009. Copy of the notice has been posted on the bulletin board in the Harbor Office and Borough Hall. The notice is also on file in the Borough Clerk's Office. Formal action will be taken.

CORRESPONDENCE:

Mrs. Frotton read letter from Henry Hudson Regional School PTO requesting use the gazebo as the base for a walkathon to benefit the school and its students on 9/27/09 rain date 10/4/09.

Mr. Curry offered a motion to grant the request, seconded by Mrs. Marchetti and upon roll call was unanimously carried.

Mr. Corodemus led a discussion on James Zaccoli's request for relief from summer storage charges.

Mr. Zaccoli addressed the Commission on the charges. He also inferred that he was treated unfairly by a Security employee. Mrs. Frotton advised this issue would be addressed separately by the personnel committee.

Discussion followed and the matter was referred to the Lease Committee. After further discussion the Commission agreed that if a fee in the amount of \$510.00 was paid by 7/17/09 and the boat was put into the water by 7/21/09 and removed from the harbor a rebate of \$140.00 would be given.

ADMINISTRATION:

Mrs. Marchetti offered a motion approving minutes of the Regular Meeting held 6/9/09 as recorded, seconded by Mr. Hoffmann and upon roll call was carried.

Mr. Hoffmann offered a motion approving the Executive Session meeting held 6/9/09 as recorded and that the minutes remain sealed until the need for confidentiality is no longer necessary, seconded by Mr. Curry and upon roll call was unanimously carried.

Mr. Curry offered a motion approving the payment of bills, seconded by Mr. Doyle and upon roll call was unanimously carried.

COMMITTEE REPORTS:

July 14, 2009

CLEAN MARINA:

Mrs. Marchetti reported that there were no violations this month.

Mrs. Marchetti advised the marina had received a Certificate of Recognition from the Board of Freeholders for our Clean Marina.

OPERATIONS:

Mr. Bate reported fuel prices are down. He advised the Commission should discuss rates for 2010 by September. Mr. Bate advised the formula for determining fuel prices will be part of the rate resolution.

Discussion was held on customers who are in arrears. Mrs. Frotton asked that the list be broken down into categories.

LEASES:

Mr. Eaton advised a Letter of Intent has been received from Seastreak and they will contact Mr. Corodemus shortly to begin discussions.

FINANCE COMMITTEE: No report.

PERSONNEL/PLANNING:

Mr. Curry reported a meeting will be held shortly.

SPECIAL EVENTS FIREWORKS:

Mr. Hoffmann reported the fireworks display was a great success as well as the Deck The Docks contest. The Fire Department also thanked the Commission for their help during the fair.

LONG TERM PLANNING:

Mr. Hoffmann advised a new plan has been submitted for improvements for Piers 7 and 8 and 9.

ADMINISTRATOR'S REPORT:

Mr. Hubeny said that the Auditor's have advised that an explanation of how fuel prices are determined needs to be added to the Rate Resolution.

Mr. Hubany also met with a representative of the DEP Land Use Division on issues unrelated to the Harbor and discussed the Harbor improvements.

Mr. Hubeny also met with members of Seastreak and their attorney regarding earmarked money from the state for a terminal, etc.

ATTORNEY'S REPORT:

Mr. Corodeums asked the Lease Committee to start work the Seastreak lease as soon as possible.

July 14, 2009

Mr. Corodemus reviewed his letter to Mr. Ritter regarding the placement of a mooring in the field.

Discussion followed on jurisdiction over the mooring field and Mr. Corodemus is awaiting more information.

Mr. Corodemus also advised he could work on the policy manual without any additional charges to the Harbor.

Mr. Hoffmann offered a motion to have Mr. Corodemus work on the policy manual without any legal fees incurred, seconded by Mr. Curry and upon roll call was unanimously carried.

Mr. Eaton was excused from the meeting.

HARBOR MASTER'S REPORT: The Harbor Master's report is on file in the Harbor Office for reference.

Mr. Bate reported he recently noticed children climbing on the dredge pit and advised fencing should be installed. The Commission agreed.

ASSISTANT HARBOR MASTER'S REPORT:

Mr. Amici reported he is soliciting quotes for materials and installation of a new deck and stairs on the office building, several demonstrations for the point of sale system are scheduled for August, the golf cart has been received and the air conditioning problem in the Shore Casino restrooms has been corrected.

OLD BUSINESS: None

NEW BUSINESS:

Mr. J. Krauss, 77 Bayside Drive complemented the Harbor staff and advised he has always been treated honestly and professionally.

Mrs. Marchetti led a discussion on the status of Justin Thomas' Eagle Scout project. Mrs. Marchetti advised he has collected \$1580.00 for the project. He needs \$2500.00. Mrs. Frotton asked if he has exhausted all potential donators.

Mr. Hubeny advised there would be additional costs such as mulch, etc. and there would be ongoing maintenance.

Mrs. Frotton asked for a list of all contributions. Mr. Hubeny will handle this.

Mrs. Frotton asked is anyone from the public cared to address the Commission. No one appeared.

July 14, 2009

There being no further business to come before the meeting, Mr. Curry offered a motion to adjourn, seconded by Mr. Hoffmann and upon roll call was unanimously carried.

Meeting adjourned at 8:35 PM.

Carol Cassese
Secretary

