

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, December 14, 2010 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Hoffmann, McDonald, Thompson, Curry, Marchetti, Frotton, Archibald

ABSENT: None

Also present were Attorney Corodemus, Harbor Master Bate, Assistant Harbor Master Amici, Administrator Hubeny and Mrs. Cassese.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements and by filing it with the Municipal Clerk on January 8, 2010. This agenda is complete to the extent known and formal action will be taken.

CORRESPONDENCE:

Mrs. Frotton read letter from Rev. Dr. George Hancock-Stefan thanking the Commission for use of the gazebo this past year and also requesting dates for use in 2011. Discussion followed.

Mr. Curry offered a motion to re-visit the request in May or June of 2011, and to grant the request, unless something special is scheduled, seconded by Mr. Archibald and upon roll call was carried. Mr. McDonald voted no.

ADMINISTRATION:

Mrs. Marchetti offered a motion approving minutes of the Regular Meeting held 11/09/10 as recorded, seconded by Mr. Hoffmann and upon roll call was unanimously carried.

Mrs. Marchetti offered a motion approving the Payment of Bills, seconded by Mr. Archibald and upon roll was unanimously carried.

COMMITTEE REPORTS:

CLEAN MARINA: No report.

OPERATIONS/SPECIAL EVENTS:

Mr. Hoffmann the ice skating rink has been constructed.

LEASES: No report.

FINANCE:

Mr. Archibald reported income is up approximately 190% from last year.

PERSONNEL:

Mr. Curry reported the Committee has met and will report at the next meeting.

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ADMINISTRATOR'S REPORT:

Mr. Hubeny reported RFP's for professionals have been received. No RFP was received for the Collections Attorney. Discussion followed and Mr. Hoffmann offered a motion to re-advertise the Collection Attorney RFP, seconded by Mr. Thompson and upon roll call was carried.

Mr. Hubeny also advised a resident will be using the tennis court parking area on 12/18/2010 for valet parking.

ATTORNEY'S REPORT:

Mr. Corodemus reported four judgments are in progress.

Discussion was also held on the O'Neill and Miranda matters.. Both will be charged attorney fees and court filing fees. No change will be made in Mr. O'Neill's billing.

Some discussion was held on the Policy Manual and Mr. Hoffmann offered a motion to table the matter until the regular meeting in January, seconded by Mr. Curry and upon roll call was unanimously carried.

Mr. Corodemus thanked the Commission for allowing him to serve during 2010.

HARBOR MASTER'S REPORT: The Harbor Master's report is on file in the Harbor Office for reference.

A discussion was held on electric meters.

A discussion was also held on letters from customers regarding electric charges. Mr. Bate will respond.

ASSISTANT HARBOR MASTER'S REPORT:

Mr. Amici reported the Point Of Sale system is working well and we seem to have worked out most of the kinks; the parking issue where commuters park by the head boat parking area has been addressed; a final inspection of our facility by NJSP Emergency Management Section has been scheduled.

Mr. Amici also made a recommendation that we extend the grace period for contract returns and not penalize tenants who are late. Discussion followed.

Mr. Hoffman offered a motion to extend the grace period until December 31, 2010, seconded by Mr. Thompson and upon roll call was carried. Mrs. Frotton voted no.

OLD BUSINESS: None

NEW BUSINESS: None

Mrs. Frotton read letter from David Tanen regarding charges for his slip on Frank's Pier. Discussion followed. Mr. Bate advised Mr. Tanen is in a slip with a minimum length of 36' and this is the rate he should be charged. Mr. Bate will respond to Mr. Tanen on behalf of the Commission.

PUBLIC PORTION: Mrs. Frotton asked if anyone from the public cared to address the Commission.

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Jim Krauss, Bayside Drive and Pier 2 commended the crew for their work blocking his boat for the winter. He also advised checking with our accountant regarding Pay Pal and Quickbooks..

Bob Parson, 2 Harbor View Drive, commented on the good work done by the crew blocking his boat for winter storage.

There being no further business to come before the meeting, Mrs. Marchetti offered a motion to adjourn, seconded by Mr. McDonald and upon roll call was carried.

Meeting adjourned at 8:30 P.M.

Carol Cassese, Secretary

