

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, July 13, 2010 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Hoffmann, McDonald, Marchetti, Curry, Archibald, Frotton

Mr. Thompson arrived at 7:15PM.

ABSENT: None

Also present were Attorney Corodemus, Administrator Hubeny, Harbor Master Bate, Assistant Harbor Master Amici, and Mrs. Cassese.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements and by filing it with the Municipal Clerk on January 8, 2010. This agenda is complete to the extent known and formal action will be taken.

CORRESPONDENCE:

Mrs. Frotton read memo regarding the request of Mrs. Moneta to have a birthday party on Pier 2 on July 24, 2010. This would be a catered barbeque and a fire permit would be required.

Mr. Hoffmann offered a motion to grant the request, seconded by Mr. McDonald and upon roll call was carried.

Mrs. Frotton read letter from Marilyn Scherfen, Librarian, advising the State Library has requested to have a free showing of the movie "Greetings from the Jersey Shore" at the Harbor. Discussion followed and Mr. Curry offered a motion to grant the request, seconded by Mr. Hoffmann and upon roll call was carried. The date will be August 12, 2010.

ADMINISTRATION:

Mrs. Marchetti offered a motion approving minutes of the Regular Meeting held 6/8/10 as recorded, seconded by Mr. McDonald and upon roll call was unanimously carried.

Mr. Hoffmann offered a motion approving the minutes of the Executive Session meeting held 6/8/10 as recorded and that the minutes remain sealed until the need for confidentiality is no longer necessary. The motion was seconded by Mr. Archibald and upon roll call was unanimously carried.

Mr. Archibald offered a motion approving the Payment of Bills, seconded by Mrs. Marchetti and upon roll call was unanimously carried.

Jennifer Marsten representing the Atlantic Highlands Shade Tree Commission was invited to address the Commission. Mrs. Marsten advised the Commission was considering the creation of a rain garden in the harbor near the dredge pit area. Commission members liked the concept and Mrs. Marsten will advise the Shade Tree Commission to continue the design of the project as well as possible financing.

Mrs. Marsten will meet with Mr. Bate, Mr. Amici and Mrs. Marchetti regarding this project. All members were receptive to the idea. Mrs. Frotton also suggested that perhaps this could be part of an Eagle Scout project.

Mr. Thompson arrived at the meeting.

COMMITTEE REPORTS:

CLEAN MARINA:

Mrs. Marchetti complimented the employees on the cleanliness of the Harbor.

Mrs. Marchetti suggested plastic bags be placed near fish cleaning stations to encourage users to bag the remains before placing into the dumpsters.

Mrs. Marchetti also inquired if the pump-out boat has been in the Harbor. Mr. Bate advised the boat has been here upon the request of customers.

OPERATIONS:

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Mr. Hoffmann thanked Mr. Wickberg for his assistance in setting up for the fireworks.

Mr. Hoffmann reported on the winners of the Deck the Docks contest. Raymond Davies, Pier 6 was the winner for night time display, Robert Kamienski Pier 3 for best day time display. and Pier 6 for best pier.

LEASES:

Mr. Thompson reported the Yacht Club lease will be discussed in Executive Session.

FINANCE:

Mr. Archibald reported an 8% increase in revenue over last year. Fuel sales are up and launching is down.

PERSONNEL:

Mr. Curry reported two Security employees have resigned and one has been replaced. Mr. Curry advised that a second security guard should be hired for the night shift.

SPECIAL EVENTS/FIREWORKS: No report.

ADMINISTRATOR'S REPORT:

Mr. Hubeny reported he is compiling bid specs for the sprinkler system in the Shore Casino and Yacht Club. He also reported on plans for the streetscape project from Ocean Boulevard to the harbor. Bids for replenishment of the Bayshore Trail will be returnable on August 8, 2010.

Mr. Hubeny reported a meeting was held today with the IBOAT program. Various potential grant projects were discussed.

ATTORNEY'S REPORT:

Mr. Corodemus reviewed executive minutes to be released. Discussion followed and Mr. Thompson offered the following resolution and moved for adoption:

RESOLUTION NO.26-2010

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into Executive Session during a public meeting, and

WHEREAS, the Harbor Commission of the Borough of Atlantic Highlands has deemed it necessary to go into closed executive session to discuss certain matters which are exempted from the public; and

WHEREAS, these minutes have remained sealed until the need for confidentiality is no longer necessary, and

WHEREAS, the Harbor Commission Attorney has reviewed the Executive Session minutes from meetings held 7/8/08, 12/17/08, 2/10/09, 3/10/09, 4/14/09 9/8/09, 10/13/09,12/8/09 and 2/9/10 and has determined the public interest will no longer be served by such confidentiality.

NOW, THEREFORE, BE IT RESOLVED by the Harbor Commission of the Borough of Atlantic Highlands that the Executive Session minutes of the meetings mentioned above be released to the public.

Resolution was seconded by Mr. Archibald and was adopted upon the following roll call vote:

AYES: Hoffmann, Thompson, McDonald, Curry, Marchetti, Archibald, Frotton

NAYS: None

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HARBOR MASTER'S REPORT: The Harbor Master's report is on file in the Harbor Office for reference.

ASSISTANT HARBOR MASTER'S REPORT:

Mr. Amici reported some grant money is expected from Homeland Security which will be used for security cameras. He also reported he has researched the cost of placing gates on the piers. Gates for all piers would cost approximately \$20,000 and lock cylinders \$200.00 each. Discussion followed and Mr. Hubeny advised the Commission would have to adopt a policy regarding the gates.

Mr. Amici also reported on proposed renovations to the exterior of the yacht club.

Mr. Amici reported on recent thefts in the Harbor. He advised the local police, State Police, Coast Guard and Navy have met regarding this matter.

Mrs. Frotton reported a grant in the amount of \$ 195,000 is expected from Homeland Security and will be used for security cameras.

Mrs. Marchetti inquired about the out fall pipe at the launch ramp. Mr. Hubeny advised the County is willing to participate in the costs. There is no agreement in writing at this time.

OLD BUSINESS: None

NEW BUSINESS:

Mrs. Frotton led a discussion on the Chamber of Commerce "yellow flags" for special events in town. The Chamber would like flags placed on the lamp posts in the Harbor.

Mrs. Marchetti offered a motion to allow the flags in the harbor seconded by Mr. Hoffmann. Motion was carried upon the following roll call vote:

AYES: Hoffmann, Thompson, Curry, Marchetti

NAYS: McDonald, Frotton

PUBLIC PORTION: Mrs. Frotton asked if anyone from the public cared to address the Commission.

The following Harbor customers addressed the Commission on recent thefts in the Harbor: J.DiCapua, R. Ledder, A. Asher, K. Campi, R. Casper, C. Parker, J. Castner, J. O'Boyle, J. Bemiss, J. Flannery, R. Duda, J. Sullivan, and H. Stevens

R. Parsons advised that any water leaks he reported were corrected quickly. He also advised that there are some floating docks in the parking lot which was supposed to be used for parking. Mr. Bate advised the docks will be removed shortly. He also commented on the cleanliness of the fish cleaning station on Pier 7.

Jim Krauss thanked the Commission for the pilings near the cut at the west end of the harbor. He also reported the oyster project has been suspended by the DEP.

Robert Casper of Pier 5 advised he would be willing to pay for a gate on Pier 5 if permitted by the Commission.

Kathleen Wiggington of Atlantic Highlands said he approved of the gates on the docks being locked at night time only.

At 8:35 P.M. Mrs. Frotton advised the Commission would now go into Executive Session to discuss leases and legal matters. Minutes of the Session would be kept and made available to the general public when the need for confidentiality is no longer necessary. Mrs. Frotton advised the Regular Meeting would re-convene and formal action might be taken at that time.

Mr. Hoffmann offered the following resolution and moved for adoption:

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RESOLUTION No. 27-2010
EXECUTIVE SESSION

WHEREAS, the Harbor Commission of the Borough of Atlantic Highlands is subject to certain requirements of the Open Public Meetings Act, N.J.S.A.10:4-6etseq, and

WHEREAS, the Open Public meetings Act N.J.S.A.10:4-12 provides that an Executive Session not open to the public, may be held for certain specified purposes when authorized by resolution, and

WHEREAS, it is necessary for the commissioners of the Atlantic Highlands Harbor Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12B and designated below:

Leases, legal matters

THEREFORE, BE IT RESOLVED by the Atlantic Highlands Harbor Commission assembled in public session on July 13, 2010 that it proceed into Executive Session for discussion of matters relating to the specific items listed above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Commissioners that the public interest will no longer be served by such confidentiality.

Resolution was seconded by Mr. Curry and adopted upon the following roll call vote:

AYES: Hoffmann, Thompson, McDonald, Curry, Marchetti, Archibald, Frotton

NAYS: None

Regular meeting re-convened at 9:10 PM with all Commissioners present.

There being no further business to come before the meeting, Mr. McDonald offered a motion to adjourn, seconded by Mr. Curry and upon roll call was carried.

Meeting adjourned at 9:10 P.M.

Carol Cassese
Secretary

