

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, November 9, 2010 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: McDonald, Thompson, Curry, Marchetti, Frotton, Archibald

ABSENT: None

Also present were Attorney Corodemus, Harbor Master Bate, Assistant Harbor Master Amici, Administrator Hubeny and Mrs. Cassese.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements and by filing it with the Municipal Clerk on January 8, 2010. This agenda is complete to the extent known and formal action will be taken.

CORRESPONDENCE:

Mrs. Frotton read letter from Palmer and Dolores D'Achille who have been customers in the Harbor for forty years advising of how fortunate they have been to use this facility with a perfect system. They thanked the yard crew and the office staff.

Mrs. Frotton read letter from Seastreak requesting to relocate the current 0730 Sandy Hook Bay Marina departure from Highlands to Atlantic Highlands for the winter. The departure will operate Monday through Friday only. The request was granted.

ADMINISTRATION:

Mrs. Marchetti offered a motion approving the minutes of the Special Meeting held 10/05/10 as recorded, seconded by Mr. McDonald and upon roll call was unanimously carried. Mr. Thompson abstained.

Mrs. Marchetti offered a motion approving minutes of the Regular Meeting held 10/09/10 as recorded, seconded by Mr. McDonald and upon roll call was unanimously carried. Mr. Archibald abstained.

Mr. Hoffmann offered a motion approving the Payment of Bills, seconded by Mr. Thompson and upon roll was unanimously carried.

Mr. Bate led a discussion on a change order for Wickberg Marine Contracting for work at the dredge pit. Discussion followed and Mr. Hoffmann offered a motion for the removal of 6,000 yds of material to the storage area at the west side of the pit, in amount not to exceed \$42,000, seconded by Mr. Curry and upon roll call was unanimously carried.

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COMMITTEE REPORTS:

CLEAN MARINA:

Mrs. Marchetti advised employees are doing a great job and also advised the Harbor has received a Bronze Award, from the Green Team/Clean Marina Committee.

OPERATIONS/SPECIAL EVENTS:

Mr. Hoffmann reported the Fireworks display will be on July 2nd, rain date July 3rd.

LEASES: No report.

FINANCE: No report.

PERSONNEL: No report.

ADMINISTRATOR'S REPORT:

Mr. Hubeny led a discussion on RFP's for professionals including a Harbor Commission collections attorney. The RFP's are returnable December 7, 2010. Mrs. Marchetti said collections should be part of the regular attorney's job.

Mr. Corodemus advised that a collections attorney would save the Commission money and are also very good at collecting money after a judgment is obtained.

Mr. Hubeny advised that there is one last piece for closure of the storage tanks. Discussion followed. Mr. Hoffmann offered a motion authorizing French & Parrello to complete the recording in an amount not to exceed 5,000 seconded by Mr. Curry and upon roll call was unanimously carried.

Mr. Hubeny thanked Mr. Archibald for the spreadsheet he compiled on capital projects for the Harbor.

Mr. McDonald offered a motion to take a full page ad in Visit Monmouth County publication at a cost of \$2200.00 seconded by Mr. Thompson. Motion was carried upon the following roll call vote:

AYES: Hoffmann, Thompson McDonald, Curry, Frotton

NAYS: Marchetti, Archibald

ATTORNEY'S REPORT: None

HARBOR MASTER'S REPORT: The Harbor Master's report is on file in the Harbor Office for reference.

ASSISTANT HARBOR MASTER'S REPORT:

Mr. Amici advised he has obtained some information on electric meters. Sodon's quoted a price of approximately \$500,000 per pier and an individual meter installed at an owners slip would be \$500.

Mr. Amici also presented an updated spread sheet with rates for berths and moorings which should be easier to understand.

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OLD BUSINESS: None

NEW BUSINESS:

Mr. Corodemus advised the policy manual should be reviewed and approved at the next meeting.

PUBLIC PORTION: Mrs. Frotton asked if anyone from the public cared to address the Commission.

Al Herman of Pier 4 addressed the Commission on his October 13, 2010 letter regarding various issues at the Harbor. He advised that on October 28, 2010 he wrote to Mayor Rast correcting some issues and based on a more complete understanding of the specific areas covered he attempted to correct the negative impression of his original comments and apologized to any staff "that might have been upset by his original comments."

Jim Krauss commented on collection attorney's and methods used for collections.

Bob Parson, 2 Harbor View Drive, commented on the good work done by Security saving a boat from sinking.

There being no further business to come before the meeting, Mr. Curry offered a motion to adjourn, seconded by Mr. Archibald and upon roll call was carried.

Meeting adjourned at 8:00 P.M.

Carol Cassese, Secretary

