

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, September 14, 2010 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Hoffmann, McDonald, Thompson, Marchetti, Archibald, Frotton

ABSENT: Curry who was on vacation.

Also present were Attorney Corodemus, Administrator Hubeny, Harbor Master Bate, Assistant Harbor Master Amici, and Mrs. Cassese.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements and by filing it with the Municipal Clerk on January 8, 2010. This agenda is complete to the extent known and formal action will be taken.

CORRESPONDENCE:

Mrs. Frotton read letter from Robert parson regarding crabbing regulations in the harbor. Discussion followed and the Commission agreed not to change any existing crabbing regulations.

Mrs. Frotton read letter from Atlantic Highlands Recreation Committee requesting use of the tennis courts September 18 through October 23, 2010 from, 10:00AM to 2:00PM (rain dates on October 30 and November 6 if necessary).

Mr. Hoffmann offered a motion approving the request, seconded by Mr. Thompson and upon roll call was unanimously carried.

Mrs. Frotton read letter from Dawn White General Manager of Harley-Davidson/Buell of Long Branch requesting permission to assemble participants in the parking lot on November 13, 2010 for a toy drive they are sponsoring. Discussion followed and Mr. Hoffmann offered a motion to grant the request, seconded by Mrs. Marchetti and upon roll call was unanimously carried.

Mrs. Frotton read letter from David Reed, AH Fire department thanking the Commission and employees for their support during the 14th Annual Firemen's Fair.

ADMINISTRATION:

Mrs. Marchetti offered a motion approving minutes of the Regular Meeting held August 10, 2010 as recorded, seconded by Mr. Hoffmann.

AYES: Hoffmann, Thompson, Frotton

NAYS: None

ABSTAIN: McDonald, Archibald

ABSENT: Curry

Due to lack of a quorum the matter was tabled to the next meeting.

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Mr. Archibald offered a motion approving the Payment of Bills, seconded by Mr. McDonald and upon roll was unanimously carried.

COMMITTEE REPORTS:

CLEAN MARINA:

Mrs. Marchetti thanked the employees for the work they have done over the summer to keep the Harbor looking good. She also thanked Mr. Amici for the clean up and the fence behind On the Deck as well as addressing the dumpster problems. Mrs. Marchetti also commented on the decrease of fish remains in the water.

OPERATIONS/SPECIAL EVENTS:

Mr. Hoffmann commended the staff for their preparation for the recent storm.

LEASES:

Mr. Thompson presented rates proposed by the Committee with increases of 3%.

Mrs. Marchetti asked how the 3% raise was established

Mr. Thompson advised there is an increase in debt service security salaries, health insurance and salaries.

Mrs. Frotton advised this will raise approximately \$75,000.00 in revenue.

Mrs. Frotton asked for a motion to forward the rates to Mayor & Council for their approval. Mr. Hoffmann suggested members of the public address the Commission

Steve Jackson, Pier 4 Slip 20, Alan Asher, Mooring RF1, Richard Herbst, Mooring V-5, Al Kenney Mooring H-7, John Loyer, Pier 5 Slip 28, Charles Parker Mooring W-5, Steve Colitz, Mooring E-2, Anthony Sahar, Mooring D-4 Brian Samuelson, Pier 4-35 Helen Parker Mooring W-5, Leonard Lemanski Pier 5-24, Thomas Rose Pier 5-5 R. Slovens, Mooring K-5 and Kenneth Campi Pier 5-18 all spoke against the increase

Mr. Kenney asked for copies of rate Resolutions for the past ten years. Mrs. Frotton advised these documents are available.

Discussion followed with questions from customers and responses by members of the Commission and Mr. Hubeny. Discussion was also held on fuel discounts and launching prices.

Helen Parker, Mooring W-5 asked for a copy of the helix mooring policy and also questioned the 17% increase in her winter storage fee. Mr. Bate advised the fee was approved in 2009 for the winter of 2010 .

Jeff McDaniel Mooring I and Dennis Ziembra, Mooring T-5 led a discussion on mooring inspections. Mr. McDaniel advised the inspection should be done when the boat is on the mooring. Mr. Ziembra requested individual written inspection reports. This matter will be addressed by Mr. Bate.

Mrs. Frotton advised it is important to get contracts out as soon as possible in order to meet income expectations for this year. Mrs. Marchetti suggested a Special meeting be held on September 21, 2010 at 7PM. and all agreed.

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Mr. Hoffmann offered a motion to table the approval of the proposed rates until a special meeting could be held, seconded by Mr. Archibald and upon roll call was unanimously carried.

FINANCE:

Mr. Archibald advised revenue is up 8.2% to date due largely to fuel sales. He also advised an emergency appropriation might have to be made for fuel purchases until the end of the year.

PERSONNEL: No report.

ADMINISTRATOR'S REPORT:

Mr. Hubeny reported that Nicholas Ruane, an employee of the harbor will be training to become a member of the fire department and provisions have for the coverage while he is training.

ATTORNEY'S REPORT: No report.

HARBOR MASTER'S REPORT: The Harbor Master's report is on file in the Harbor Office for reference.

ASSISTANT HARBOR MASTER'S REPORT:

Mr. Amici reported the exterior of the Yacht Club will be replaced in the beginning of October. The plastic bag dispenser has been installed at the fish cleaning station and is working well and also reducing the odor coming from the dumpster. The gate work by Liberty fence has been completed and new signs advising yard closed have been posted.

Mr. Amici is also obtaining quotes for the replacement of the gate at the security booth.

A new system for the Security guards has been purchased and the POS system is in use in the office and training has begun for security and customer service personnel.

OLD BUSINESS:

Mrs. Marchetti asked Mr. Corodemus for an accounting of costs for the Yacht Club lease which he submitted.

NEW BUSINESS: None

PUBLIC PORTION: Mrs. Frotton asked if anyone from the public cared to address the Commission.

Mike Duda, Asbury Avenue advised that several fire extinguishers on the piers have not been recharged. Mr. Amici will address the matter.

Joseph Gilch, Pier 4-39 advised that his 50AMP. Electric is not adequate and he needs 50AMP service, he is now using now 30AMPS. Mr. Bate will address the issue. Mr. Gilch said he would like a meter at his slip.

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Robert Parson, Pier 8 slip 25 reported he as has seen raccoons on Piers 6,7 &8. He advised he observed one during daylight hours and reported this to Security. Mr. Amici will address the matter. Mr. Parson also advised the current minutes are not posted on the web site.

Vincent Lauricella Pier 4 Slip 32 discussed security gates on piers and inquired about security cameras. Mrs. Frotton advised members of Monmouth County EMO are present tonight to discuss the camera issue in Executive Session. Mrs. Frotton advised that at the present time no money has been allocated in the budget for gates on the piers.

Archibald Council advised the Mayor and Council are not in favor of the gates.

J. Loyer said the gate on Pier 9 should be removed.

R. Herbst complained about raised nails on the docks. Mr. Amici will address the issue and also advised Mr. Herbst to report this to the office.

Mr. Parson Pier 8 commented on his letter regarding crabbing locations in the harbor. He suggested other areas be opened to the public. Mr. Amici advised that at the present time the only area where crabbing is allowed is on the fishing pier.

Mrs. Frotton advised the Commission would now go into Executive Session. She advised that minutes of the Session would be kept and made available to the general public when the need for confidentiality is no longer necessary.

At 8:50 P.M. Mrs. Marchetti offered the following resolution and moved for adoption

**RESOLUTION 28-2010
EXECUTIVE SESSION**

WHEREAS, the Harbor Commission of the Borough of Atlantic Highlands is subject to certain requirements of the Open Public Meetings Act, N.J.S.A.10:4-6etseq, and

WHEREAS, the Open Public meetings Act N.J.S.A.10:4-12 provides that an Executive Session not open to the public, may be held for certain specified purposes when authorized by resolution, and

WHEREAS, it is necessary for the commissioners of the Atlantic Highlands Harbor Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12B and designated below:

Monmouth County OEM to discuss security cameras

THEREFORE, BE IT RESOLVED by the Atlantic Highlands Harbor Commission assembled in public session on September 14, 2010 that it proceed into Executive Session for discussion of matters relating to the specific items listed above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon determination of the Commissioners that the public interest will no longer be served by such confidentiality.

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Resolution was seconded by Mr. McDonald and adopted upon the following roll call vote:

AYES: Hoffmann, Thompson, McDonald, Marchetti, Archibald, Frotton

NAYS: None

ABSENT: Curry

Regular meeting re-convened at 9:30PM with all members present.

Mr. Corodemus reminded members to be cautious with all e-mails.

There being no further business to come before the meeting, Mrs. Marchetti offered a motion to adjourn, seconded by Mr. Thompson and upon roll call was carried.

Meeting adjourned at 9:40 P.M.

Carol Cassese
Secretary

