

Reorganization meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Wednesday January 2, 2013 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Commissioner Hoffmann, Commissioner McDonald, Commissioner Curry, Commissioner Marchetti , Commissioner Archibald and Commissioner Frotton.
Commissioner Thompson arrived at 7:10 P.M.

ABSENT: None

Also present were Administrator Hubeny, Harbor Manager Amici and Mrs. Cassese, Secretary

Mrs. Frotton announced that this meeting Reorganization Meeting of the Atlantic Highlands Harbor Commission is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting a Public Notice to the Asbury Park Press and the Two River Times and by posting it on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements and by filing it with the Borough Clerk on January 5, 2013. This agenda is complete to the extent known and formal action will be taken.

Commissioner Hoffmann offered the following resolution and moved for adoption:

RESOLUTION NO. 1/13

BE IT RESOLVED by the Harbor Commission of the Borough of Atlantic Highlands, N.J, County of Monmouth, that pursuant to Ordinance No. 638 JANE FROTTON, be named Permanent Chairman, term ending at the Reorganization Meeting, January 8, 2014.

Resolution was seconded by Commissioner Archibald and was adopted upon the following roll call vote:

AYES: Commissioners Hoffmann, McDonald, Curry, Marchetti, Archibald, Frotton

NAYS: None

Commissioner Frotton offered the following resolution and moved for adoption:

RESOLUTION NO. 2/13

BE IT RESOLVED by the Harbor Commission of the Borough of Atlantic Highlands, N.J., County of Monmouth, that pursuant to Ordinance No. 960, JACOB HOFFMANN be named Permanent Vice-Chairman, term ending at the Reorganization Meeting, January 8, 2014.

Resolution was seconded by Commissioner McDonald and was adopted upon the following roll call vote:

AYES: Commissioners Hoffmann, McDonald, Curry, Marchetti, Archibald, Frotton

NAYS: None

Commissioner McDonald offered the following resolution and moved for adoption:

RESOLUTION NO. 3/13

BE IT RESOLVED by the Harbor Commission of the Borough of Atlantic Highlands, N.J., County of Monmouth, that pursuant to Ordinance No. 960-1 LORRAINE CARAFFA and JERRY GAGLIANO be named Chief Financial Officer/Treasurer, terms ending at the Reorganization Meeting, January 8, 2014,

Resolution was seconded by Commissioner Hoffmann and was adopted upon the following roll call vote:

AYES: Commissioners Hoffmann, McDonald, Curry, Marchetti, Archibald, Frotton

NAYS: None

Mrs. Marchetti offered the following resolution and moved for adoption:

RESOLUTION NO. 4/13

BE IT RESOLVED by the Harbor Commission of the Borough of Atlantic Highlands, N.J., County of Monmouth, that CAROL CASSESE be named Secretary, term ending at the Reorganization Meeting January 8, 2014.

Resolution was seconded by Commissioner Hoffmann and was adopted upon the following roll call vote:

AYES: Commissioners Hoffmann, McDonald, Curry, Marchetti, Archibald, Frotton

NAYS: None

Commissioner Marchetti offered the following resolution and moved for adoption:

RESOLUTION NO. 5/13

BE IT RESOLVED by the Harbor Commission of the Borough of Atlantic Highlands, N.J., County of Monmouth, that the following newspapers be designated as official newspapers of the Harbor Commission for the year 2013.

ASBURY PARK PRESS
TWO RIVER TIMES

Resolution was seconded by Commissioner McDonald and adopted upon the following roll call vote:

AYES: Commissioners Hoffmann, McDonald, Curry, Marchetti, Archibald, Frotton

NAYS: None

Commissioner Curry offered the following resolution and moved for adoption:

RESOLUTION NO. 6/13

BE IT RESOLVED by the Harbor Commission of the Borough of Atlantic Highlands, N.J., County of Monmouth, that the following banks be designated as depositories for funds of same Harbor Commission for the year 2013.

WELLS FARGO BANK
BANK OF AMERICA
TWO RIVER COMMUNITY BANK
VALLEY NATIONAL BANK
INVESTORS SAVINGS BANK

and any other bank recognized by the State of New Jersey as an authorized depository under the "Governmental Depository Protection Act", with the permission of the Borough Administrator and the Chairman, for the year 2013.

Resolution was seconded by Mr. McDonald and was adopted upon the following roll call vote:

AYES: Commissioners Hoffmann, McDonald, Curry, Marchetti, Archibald, Frotton

NAYS: None

Commissioner Hoffmann offered the following resolution and moved for adoption:

RESOLUTION NO.7/13
ANNUAL SCHEDULE NOTICE
2013

BE IT RESOLVED by the Harbor Commission of the Borough of Atlantic Highlands, N.J., County of Monmouth, the time and place for Regular Meetings for the year 2013 be and the same is hereby fixed at the second and fourth Tuesday of each month as set forth below in the Annual Schedule Notice, except for December 24, 2013 and the Reorganization Meeting January 8, 2014, at 7:00 P.M. at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

MEETING DATES OF HARBOR COMMISSION
ANNUAL SCHEDULE NOTICE
2013

January 8, 22, 2013
February 12, 26, 2013
March 12, 26, 2013
April 9, 23, 2013
May 14, 28, 2013
June 11, 25, 2013
July 9, 23, 2013
August 13, 27, 2013
September 10, 24, 2013
October 8, 22, 2013
November 12, 26, 2013
December 10, 2013
January 8, 2014 Reorganization Meeting

Resolution was seconded by Commissioner Archibald and was adopted upon the following roll call vote:

AYES: Commissioners Hoffmann, Thompson, McDonald, Curry, Marchetti, Archibald, Frotton

NAYS: None

Commissioner Hoffmann offered the following resolution and moved for adoption:

RESOLUTION NO. 8/13

APPOINTMENT OF HARBOR COMMISSION ATTORNEY

WHEREAS, N.J.S.A. 40A:9-140 requires that in every Municipality (Harbor Commission), the governing body, by ordinance shall provide for the appointment of a Harbor Commission attorney who shall be designated as such; and

WHEREAS, The Atlantic Highlands Harbor Commission, a utility of the Borough of Atlantic Highlands with its office at 2 Simon Lake Drive, Atlantic Highlands, New Jersey 07716, has a need to contract for a Harbor Commission Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS , the Dwayne M. Harris, QPA has determined and certified in writing that The value of the contract will exceed \$17,500; and,

WHEREAS, the anticipated terms of this contract is one year and will terminate on December 31, 2013; and

WHEREAS, STEVEN J. CORODEMUS, ESQ. of Giordano, Halleran & Ciesla has completed and submitted:

1. Business Entity Disclosure Certification which certifies that Steven Corodemus has not made any reportable contributions to a political or candidate committee in the Borough of Atlantic Highlands in the previous year, and that the contract will prohibit Steven J. Corodemus from making any reportable contributions through the term of the contract.
2. Political Contribution Disclosure form required pursuant to N.J.S.A. 19:44A20.26
3. Stockholder Disclosure Certification form required pursuant to N.J.S.A.19:44A-20.26
4. Certification of Compliance form required pursuant to Section 9-2.5 of the Revised General Ordinances of the Borough of Atlantic Highlands
5. Valid New Jersey Business Registration Certificate pursuant to P .L. 2004,c57

WHEREAS, Lorraine Caraffa, Chief Financial Officer for the Borough of Atlantic Highlands and Harbor Commission, does hereby certify that funds are or will be available for this contract.

NOW, THEREFORE, BE IT RESOLVED, by the Harbor Commission of the Borough of Atlantic Highlands, in the County of Monmouth, State of New Jersey, that Steven J. Corodemus Esq. is hereby appointed to the position of Harbor Commission Attorney for a one-year term beginning on January 2, 2013 and ending December 31, 2013, or until a successor is appointed.

Resolution was seconded by Commissioner Thompson and was adopted upon the following roll call vote:

AYES: Commissioners Hoffmann, Thompson, McDonald, Curry, Marchetti, Archibald, Frotton

NAYS: None

Commissioner Curry offered the following resolution and moved for adoption:

RESOLUTION NO. 9/13

APPOINTMENT OF HARBOR COMMISSION COLLECTIONS ATTORNEY

WHEREAS, N.J.S.A. 40A:9-140 requires that in every Municipality (Harbor Commission), the governing body, by ordinance shall provide for the appointment of a Harbor Commission Collections Attorney who shall be designated as such; and

WHEREAS, The Atlantic Highlands Harbor Commission, a utility of the Borough of Atlantic Highlands with its office at 2 Simon Lake Drive, Atlantic Highlands, New Jersey 07716, has a need to contract for a Harbor Commission Collections Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS , the Dwayne M. Harris, QPA has determined and certified in writing that The value of the contract will exceed \$17,500; and,

WHEREAS, the anticipated terms of this contract is one year and will terminate on December 31, 2013; and

WHEREAS, GEORGE E. VEITENGRUBER, III, ESQ has completed and submitted:

1. Business Entity Disclosure Certification which certifies that George E. Veitengruber III, Esq. has not made any reportable contributions to a political or candidate committee in the Borough of Atlantic Highlands in the previous year, and that the contract will prohibit George E. Veitengruber III, Esq. from making any reportable contributions through the term of the contract.

2. Political Contribution Disclosure form required pursuant to N.J.S.A. 19:44A20.26
3. Stockholder Disclosure Certification form required pursuant to N.J.S.A.19:44A-20.26
4. Certification of Compliance form required pursuant to Section 9-2.5 of the Revised General Ordinances of the Borough of Atlantic Highlands
5. Valid New Jersey Business Registration Certificate pursuant to P .L. 2004,c57

WHEREAS, Lorraine Caraffa, Chief Financial Officer for the Borough of Atlantic Highlands and Harbor Commission, does hereby certify that funds are or will be available for this contract.

NOW, THEREFORE, BE IT RESOLVED, by the Harbor Commission of the Borough of Atlantic Highlands, in the County of Monmouth, State of New Jersey, that George E. Veitengruber III, Esq. is hereby appointed to the position of Harbor Commission Collections Attorney for a one-year term beginning on January 2, 2013 and ending December 31, 2013, or until a successor is appointed.

BE IT FURTHER RESOLVED that the Chairman and Borough Administrator are hereby authorized and directed to enter into a contract with George E. Veitengruber III, Esq. for appointment as Harbor Commission Collections Attorney, and a notice of this action shall be published in an official newspaper of the Harbor Commission and that this Resolution and the contract shall be available for public inspection in the office of the Municipal Clerk.

Resolution was seconded by Commissioner Thompson and was adopted upon the following roll call vote:

AYES: Commissioners Hoffmann, Thompson, McDonald, Curry, Marchetti, Archibald, Frotton

NAYS: None

Commissioner Thompson offered the following resolution and moved for adoption:

RESOLUTION NO. 10/13

APPOINTMENT OF HARBOR COMMISSION ENGINEER

WHEREAS, N.J.S.A. 40A:9-140 requires that in every Municipality (Harbor Commission), the governing body, by ordinance shall provide for the appointment of a Harbor Commission engineer who shall be designated as such; and

WHEREAS, The Atlantic Highlands Harbor Commission, a utility of the Borough of Atlantic Highlands with its office at 2 Simon Lake Drive, Atlantic Highlands, New Jersey 07716, has a need to contract for a Harbor Commission Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS , the Dwayne M. Harris, QPA has determined and certified in writing that The value of the contract will exceed \$17,500; and,

WHEREAS, the anticipated terms of this contract is one year and will terminate on December 31, 2013; and

WHEREAS, JAMES HELLER AND ROBERT KNOTZ of French and Parrello has completed and submitted:

1. Business Entity Disclosure Certification which certifies that James Heller and Robert Knotz have not made any reportable contributions to a political or candidate committee in the Borough of Atlantic Highlands in the previous year, and that the contract will prohibit James Heller and Robert Knotz from making any reportable contributions through the term of the contract.
2. Political Contribution Disclosure form required pursuant to N.J.S.A. 19:44A20.26
3. Stockholder Disclosure Certification form required pursuant to N.J.S.A.19:44A-20.26
4. Certification of Compliance form required pursuant to Section 9-2.5 of the Revised General Ordinances of the Borough of Atlantic Highlands
5. Valid New Jersey Business Registration Certificate pursuant to P .L. 2004,c57

WHEREAS, Lorraine Caraffa, Chief Financial Officer for the Borough of Atlantic Highlands and Harbor Commission, does hereby certify that funds are or will be available for this contract.

NOW, THEREFORE, BE IT RESOLVED, by the Harbor Commission of the Borough of Atlantic Highlands, in the County of Monmouth, State of New Jersey, that James Heller and Robert Knotz are hereby appointed to the position of Harbor Commission Engineers for a one-year term beginning on January 2, 2013 and ending December 31, 2013, or until a successor is appointed.

BE IT FURTHER RESOLVED that the Chairman and Borough Administrator are hereby authorized and directed to enter into a contract with James Heller and Robert Knotz for appointment as Harbor Commission Engineers, and a notice of this action shall be

published in an official newspaper of the Harbor Commission and that this Resolution and the contract shall be available for public inspection in the office of the Municipal Clerk.

Resolution was seconded by Commissioner McDonald and was adopted upon the following roll call vote:

AYES: Commissioners Hoffmann, Thompson, McDonald, Curry, Marchetti, Archibald, Frotton

NAYS: None

There being no further business to come before the meeting, Commissioner Marchetti offered a motion to adjourn, seconded by Commissioner Archibald and upon roll call was unanimously carried.

Meeting adjourned at 7:15 P.M.

Carol Cassese, Secretary

