

Regular meeting of the Harbor Commission of the Borough of Atlantic Highlands was held Tuesday, January 8, 2013 at Borough Hall, 100 First Avenue, Atlantic Highlands, New Jersey.

Meeting was called to order at 7:00 P.M. with the following roll call:

PRESENT: Commissioner Jacob Hoffmann, Commissioner Albert Thompson, Commissioner Frank McDonald, Commissioner Walter Curry, Commissioner Helen Marchetti, Commissioner Jack Archibald, and Commissioner Jane Frotton

ABSENT: None

Also present were Attorney Corodemus, Adam Hubeny, Administrator, Harbor Manager John Amici, Carol Cassese, Secretary and Councilman Fligor.

Mrs. Frotton announced that this Regular Meeting of the Atlantic Highlands Harbor Commission is called pursuant the provisions of the Open Public Meetings Law. Adequate Notice has been provided by transmitting a Public Notice to the Asbury Park Press and The Two River Times and by posting it on the bulletin boards in the Harbor Office and Borough Hall reserved for such announcements and by filing it with the Municipal Clerk on January 3, 2013. This agenda is complete to the extent known and formal action will be taken.

CORRESPONDENCE: None

ADMISTRATION:

Commissioner Hoffmann offered a motion approving minutes of the Regular Meeting held 12/11/12 as recorded, seconded by Commissioner McDonald and upon roll call was carried. Commissioner Archibald abstained.

Commissioner Hoffmann offered a motion approving the minutes of the Executive Session Meeting held 12/11/12, as recorded and that the minutes remain sealed until the need for confidentiality is no longer necessary, seconded by Commissioner Thompson and upon roll call was carried. Commissioner Archibald abstained.

Commissioner Archibald offered a motion approving the minutes of the Re-organization Meeting held 1/3/13 as recorded, seconded by Commissioner Marchetti and upon roll call was carried. Commissioner Thompson abstained.

Commissioner Frotton invited David Marks of T&M Associates to address the Commission. He advised that eight bids had been received for the demolition and debris removal of damaged piers in the Harbor. Discussion followed and Commissioner Curry offered a motion to recommend Council adopted a resolution awarding the bid to JH Reid Contractor, South Plainfield, NJ in the amount of \$1,354,500.00, seconded by Commissioner Marchetti and was unanimously carried.

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COMMITTEE REPORTS: (From 2012)

Clean Marina: No report.
 Finance: No report.
 Operations: No report
 Leases: No report.
 Capital Improvements & Special Projects: No report.
 Personnel: No report.

Commissioner Frotton appointed the following committees for 2013:

Clean Marina: Commissioner Marchetti, Commissioner Curry

Finance & Personnel: Commissioner Archibald, Commissioner Thompson

Commissioner Archibald led a discussion on the need for funding for rebuilding the piers. Discussion followed.

Commissioner Archibald offered a motion to request Council to obtain a one year BAN in the amount of 7 1/2 million dollars, seconded by Commissioner Thompson and upon roll call was unanimously carried. The note would be paid off from monies received from FEMA.

Leases: Commissioner Curry, Commissioner Thompson

Operations: Commissioner Hoffmann, Commissioner McDonald

Capital Improvements & Special Projects: Commissioner McDonald, Commissioner Marchetti

ADMINISTRATOR'S REPORT:

Mr. Hubeny advised four bids had been received for the floating docks. Discussion followed.

Commissioner McDonald offered a motion to request Council to adopt a resolution awarding the bid for floating docks for Piers 5 1/2,7,8 and 9 to Sullivan Floatation in the amount of \$408,460.00, seconded by Commissioner Hoffmann and upon roll call was unanimously carried.

ATTORNEY'S REPORT: Mr. Corodemus -No report.

HARBOR MANAGER'S REPORT:

Harbor Manager Amici presented his report as follows:

On The Deck Restaurant: is open without the use of the elevator, work is being done on the system; we are in the process of obtaining quotes for walk-in freezers; Double L roofing is making necessary repairs; the elevator system was separated from the fire alarm system on December 19th and rent payments will resume.

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Bait Your Hook Bait & Tackle: we are in the process of obtaining quotes for replacing parts needed for the refrigerator and freezer boxes; all electrical repairs have been completed.

Sissy's Place: all electrical repairs have been completed; kitchen equipment will be delivered and connected this week; we are obtaining quotes for replacement of the air conditioner; Bob Gorski will be preparing plans for the outside deck.

Shore Casino: hot water heaters have been replaced, electrical repairs completed and the sheetrock in the common hall way has been replaced; the HVAC system for the private bathrooms will be replaced shortly and hot water tanks have been replaced. Rent payments will resume January 1.

Harbor Shop: shop doors and heating system have been replaced; we are beginning to replace shop equipment.

Harbor Office: gas line will be run to the office this week and the new heating system has been installed; two quotes have been obtained for the replacement of the land fuel dispensers.

Senior Citizen Building: the interior of the building needs significant work; sheet rock must be removed up to 4 feet, lower kitchen cabinets removed and replaced, the floor and sub-floor will be removed and replaced and the HVAC system replaced.

Atlantic Highlands Yacht Club: electric service was restored on December 16th and rent payment will commence.

Miller Towing & Salvage/Tow Boat: the office trailer that was being used by the yard crew has been moved near the Tow Boat Office for their use; rent payments shall resume once electric and water service has been hooked up.

Skate Park: has been cleaned and is open.

Tennis Courts: courts are open and wind screens will be replaced in the spring.

Floating Docks bids: bids have been received and will be discussed.

F.E.M.A.: two PW's have been submitted in the amount of \$66,570.83 and \$96,000.00 for debris removal.

Hydrographic Surveys: Hydrographic Surveys will do soundings in different areas in the harbor to see how much dredging is needed; work will begin January 7th.

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Helix Inspection/Debris Marking & Removal: Dosil's Marine has begun the helix inspection; they will begin the process of debris marking and removal in the piers and channels.

Removal of Sailboats on the Bayshore Trail: Dave Ham owner of one of the sailboats will be working on removing the boat; a certified letter was sent to Mr. Reda, father of the owner of the second boat and no response has been received; the matter was turned over to Attorney Corodemus.

Mr. Amici also reviewed letter sent to the Yacht Club regarding a recent leak into the Shore Casino.

Mr. Amici also discussed areas of the dredge pit that had washed away during the storm.

Commissioner Mr. McDonald offered a motion to recommend Council adopt a resolution awarding a contract for the performance of engineering services related to the confined disposal facility at the Atlantic Highlands Harbor to French & Parrello in the amount of \$32,000, seconded by Commissioner Thompson and upon roll call was unanimously carried.

Commissioner Hoffmann offered a motion to approve the payment of bills, seconded by Commissioner Thompson and upon roll call was unanimously carried.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC PORTION: Commissioner Frotton asked if anyone from the public cared to address the Commission.

Councilman Fligor advised that FEMA recommends foam insulation be used in renovations such as the Senior Citizen Building

Adrien Begley, representing the Yacht Club advised he was not aware of the leak into the Shore Casino, but would discuss the matter with members.

Fred Hoffmann, 4 Balingswood, Atlantic Highlands asked why cement floating docks could not be used everywhere. Mr. Amici advised that for FEMA funding docks must be replaced in kind.

There being no further business to come before the meeting, Mr. Hoffmann offered a motion to adjourn, seconded by Mr. McDonald and upon roll call was carried.

Meeting adjourned at 7:55 P.M.

Carol Cassese, Secretary

There being no further business to come before the meeting, Commissioner Hoffmann offered a motion to adjourn, seconded by Commissioner Thompson and upon roll call was unanimously carried.
Meeting adjourned at

Carol Cassese
Secretary

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