#### Borough of

###  Atlantic Highlands

### 100 First Avenue

Atlantic Highlands, NJ 07716

732-291-1444 Fax 291-9725

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RECREATION DEPARTMENT

Vincent Whitehead, Chairman

**MINUTES – OCTOBER 20, 2022**

**REGULAR MEETING**

**BOROUGH HALL, 6:30 PM**

**CALL TO ORDER**: 6:30 PM

Chairman Vincent Whitehead called the meeting to order at 6:30 pm.

**IN ATTENDANCE**:

Vincent Whitehead, Councilman Jon Crowley, Councilman Jim Murphy, Sue Curry, Chris Parmigiani, Brandon Raper

**ALSO IN ATTENDANCE**: Mayor Loretta Gluckstein, Candy Veth Secretary Jessica McLane

**APPROVALS OF MINUTES**:

Mr. Whitehead made a motion to approve the minutes from the September 158, 2022 meeting, seconded by Mrs. Curry. Motion approved by unanimous voice vote.

**CORRESPONDENCE & INVOICES**: Mr. Whitehead made a potion to approve PO’s for the purchase of Soccer equipment, Music Festival expenses, and Movie night expenses, seconded by Mr. Parmigiani. Motioned approved by unanimous voice vote.

**PUBLIC COMMENT**: N/A

**YOUTH COMMISSION REPORT**: N/A

**PROGRAM/EVENTS:**

**Basketball:** Mr. Parmigiani volunteered to be the Recreation liaison for Basketball. There was discussion about the program becoming more organized and setting rules and regulations to follow. Mr. Parmigiani said he would create something and go over with Mr. Colangelo.

**Halloween:** Mr. Murphy gave a rundown of the day’s events and asked for volunteers to assist. The parade will start at 1:30 in the Harbor and the festival will start at 2:00 in Veterans Park.

It was decided that we will not be holding a Picture Scavenger hunt.

**OLD BUSINESS:**

**Soccer Program –** The program is off to a good start. There was a suggestion that more time should be given before the season starts. There was further discussion and the hope is that will be worked out for next year.

**Music Festival Saturday, September 24, 2022:** Mr. Crowley said that it was a nice day. It was suggested that we change the date from Saturday to Sunday and maybe hold it in August or June next year.

**Sign up software:** Mr. Parmigiani said that he and Dan have not gotten together to discuss and he will plan to have Mrs. McLane on the call with the software companies being that she works with the programs.

**NEW BUSINESS**:

**Christmas Events:** The Mayor and Mrs. Veth said the events will be the same this year as last. The Christmas Tree lighting will be held on December 3rd with light refreshments at the Fire house afterwards. Mrs. Curry said she will reach out to get volunteers from the National Honor Society to serve the refreshments.

Mr. Parmigiani will be providing Radio Flyer Trains for a holiday window display. The Mayor and Mr. Murphy will be reaching out to Mr. and Mrs. Swanton for permission to set it up old Two River Bank windows on First Ave during the month of December.

Mr. Crowley reminded everyone that Touch a Truck/Atlantic Highlands Day will be this Saturday, October 22nd and said it may be a good idea for the Recreation Committee to have a table. Mr. Parmigiani said he would create a QR code to collect email address for a distribution list.

**ADJOURN**:

Mr. Whitehead made a motion to adjourn, Mr. Raper seconded the motion. Motion approved by unanimous voice vote.

Meeting adjourned at 8:10 pm.