#### Borough of

###  Atlantic Highlands

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RECREATION DEPARTMENT

Vincent Whitehead, Chairman

**MINUTES – NOVEMBER 17, 2022**

**REGULAR MEETING**

**BOROUGH HALL, 6:30 PM**

**CALL TO ORDER**: 6:30 PM

Chairman Vincent Whitehead called the meeting to order at 6:30 pm.

**IN ATTENDANCE**:

Vincent Whitehead, Councilman Jon Crowley, Sue Curry, Chris Parmigiani, Brandon Raper, Daniel Sutton

**ALSO IN ATTENDANCE**: Mayor Loretta Gluckstein, Secretary Jessica McLane

**APPROVALS OF MINUTES**: Mr. Whitehead made a motion to approve the minutes from the October 20, 2022 meeting, seconded by Mr. Parmigiani.  Motion approved by unanimous voice vote.

**CORRESPONDENCE & INVOICES**: Mr. Whitehead made a potion to approve the PO for Summer Rec transportation to the waterpark, seconded by Mr. Parmigiani. Motioned approved by unanimous voice vote.

**PUBLIC COMMENT**: N/A

**YOUTH COMMISSION REPORT**: N/A

**PROGRAM/EVENTS:**

**Basketball:** There was an abundance of discussion regarding how the coaches and teams will be picked. It was suggested that we host a look and see for the 5th, 6th and 7th graders to pick teams fairly. There was also discussion about potentially reevaluating the little hoops ages to add 2nd grade for next year.

**Christmas Events:** The Christmas Tree lighting will start at the Harbor at 4:00 and Santa will light the tree at approx. 4:30 pm. Students from HHRS will be on hand to serve the Hot Chocolate and Cookies at the Fire house.

We have not found a location that can be used on a yearly basis to set up the Radio Flyer Trains holiday window display. This may not happen this year, and hopefully we can find a location for next year.

**OLD BUSINESS:**

**Halloween Parade:**  The Halloween Parade was very well attended and a good time was had by all.

**Sign up software:** This is currently still being researched. We hope to have a decision about which company to use for next month.

**NEW BUSINESS**: None

**ADJOURN**:

Mr. Whitehead made a motion to adjourn, Mr. Raper seconded the motion. Motion approved by unanimous voice vote.

Meeting adjourned at 8:05 pm.