#### Borough of

###  Atlantic Highlands

### 100 First Avenue

Atlantic Highlands, NJ 07716

732-291-1444 Fax 291-9725

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RECREATION DEPARTMENT

Vincent Whitehead, Chairman

**MINUTES – MARCH 17, 2022**

**REGULAR MEETING**

**BOROUGH HALL, 6:30 PM**

**CALL TO ORDER**: 6:30 PM

Chairman Vincent Whitehead called the meeting to order at 6:30 pm.

**IN ATTENDANCE**:

Vincent Whitehead, Councilman Jon Crowley (6:45-7:55pm), Chris Parmigiani, Claire Kozic, Sue Curry

**ALSO IN ATTENDANCE**: Morgan Spicer

**APPROVALS OF MINUTES**:

Mr. Whitehead made a motion to approve the minutes from the February 17, 2022 meeting, seconded by Mrs. Curry after requesting a correction to the adjournment time from 6:52 pm to 7:52 pm. Motion approved by unanimous voice vote.

**CORRESPONDENCE & INVOICES**:

All vouchers for Training costs.

**PUBLIC COMMENT**:

Morgan Spicer requesting to coordinate the Atlantic Highlands Arts Council Makers Mark event to be held in December with the Tree Lighting that will be held the first weekend in December. That was also discussion that the business in town could be involved. It was suggested that Mrs. Spicer contract the Special Events Committee and Chamber of Commerce for more information as well. Mrs. Spicer commented that the event will help the town work towards Silver Status for the Green Team.

**YOUTH COMMISSION REPORT**:

Mr. Whitehead said he would reach out to Rachel for input on a Junior, but he has not heard back. Mr. Parmigiani asked for clarification on the purpose and requirements of the roll. Mrs. McLane said she would look into getting that information.

**PROGRAM/EVENTS:**

**Basketball** – There was discussion about practice and game schedules being distributed for the entire season and the need for more volunteer referees. There were many suggestions to solve the Referee shortage, one of which was to hold a Referee Clinic to teach parents and volunteers. There was also discussion regarding if we have the ability to pay referees if there are not enough volunteers. It was suggested that we invite Mr. Colangelo to our April meeting to discuss ideas and options for a game plan to follow for our Basketball Program next year. Mrs. McLane will reach out to Mr. Colangelo to invite him.

**Easter Egg Hunt** – April 10th starting at noon and will last until all eggs are gone. The Flyer and website need to be updated for correct date and time. Mr. Crowley said he has notified the Police Department and the Fire Department. Mrs. Kozic said that she may not be able to attend the Hunt that day and asked for someone to be on standby since Mr. Kurdes is no longer on the Committee and Mrs. Curry would be by herself.

**Town Wide Garage Sale -** May 14th the registration form will be asking what type of items will be for sale and that information will be available on the live map of houses participating. We will start posting information after the Easter Egg Hunt.

Mr. Whitehead commented that Chris Kurdes will no longer be on the Recreation Committee and that we will not be filling the position.

**OLD BUSINESS:**

**Summer Recreation** - Mr. Whitehead, Mrs. Kozic, and Mrs. Curry plan to meet with Mr. Ferragina to discuss Summer Recreation. Will need to post the positions asap. Salary discussion for Director, Co-Director, and Camp Counselors. Friday trip ideas and other camp activities discussed. The program will run for 6 weeks starting July 5th ending the week of August 12th. Registration closing date will be June 13th.

**Music Festival -** Would be from 5:00-10:00 PM. Five bands with a mix of genera’s, food trucks, and a raffle. The operating budget will be $1,800.00 - $2,000.00.

**Summer Basketball** - The program will run from July 12th to August 4th. Cost and age groups were discussed. Mrs. Kozic said she will complete the Harbor Facility Use Form to use the Basketball Courts at the Harbor. Registration closing date is June 17th.

**NEW BUSINESS**:

Mrs. Curry asked what is the Recreation budget and she asked if there could be an accounting of the activity in the meeting minutes. Mrs. McLane said she would speak with the Borough Clerk to inquire.

Mr. Crowley mentioned he would like to arrange a trip to a Mets or Yankees game. Blue Claws was suggested as an alternative option.

Mr. Parmigiani is on the Technology Committee and he asked what kind of information do we want to get on the website. A new registration website is being looked into.

Mr. Whitehead inquired if there is a need for him to attend the Special Events Meetings or the Mayor and Council Meetings. Mrs. McLane said she will ask the Clerk.

**ADJOURN**:

Mr. Whitehead made a motion to adjourn, Mrs. Kozic seconded the motion. Motion approved by unanimous voice vote.

Meeting adjourned at 8:29 pm.