#### Borough of

###  Atlantic Highlands

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RECREATION DEPARTMENT

Vincent Whitehead, Chairman

**MINUTES – SEPTEMBER 15, 2022**

**REGULAR MEETING**

**BOROUGH HALL, 6:30 PM**

**CALL TO ORDER**: 6:30 PM

Chairman Vincent Whitehead called the meeting to order at 6:30 pm.

**IN ATTENDANCE**:

Vincent Whitehead, Councilman Jon Crowley, Councilman Jim Murphy, Sue Curry, Claire Kozic, Chris Parmigiani

**ALSO IN ATTENDANCE**: Secretary Jessica McLane

**APPROVALS OF MINUTES**:

Mrs. Curry made a motion to approve the minutes from the August 18, 2022 meeting, seconded by Mr. Murphy. Motion approved by unanimous voice vote.

**CORRESPONDENCE & INVOICES**: Two vouchers for the purchase of field paint, soccer balls, and whistles.

**PUBLIC COMMENT**: N/A

**YOUTH COMMISSION REPORT**: N/A

**PROGRAM/EVENTS:**

**Soccer Program –** The program is off to a good start. There was a suggestion that more time should be given before the season starts. There was further discussion and the hope is that will be worked out for next year.

There was follow up discussion on the progress of having separate email addresses created for each recreation sport. The new software for program sign ups is a work in progress and still being researched. Mr. Crowley said that if we find a program to let him know so he can present it to the Council for consideration.

**Music Festival Saturday, September 24, 2022:** Mr. Crowley said that he has three bands of all different genres and is trying to secure one more. The stages and audio gear are reserved and he is within budget. Set up will begin at 3:30 and wrap up will be after the movie has ended around 10:00pm. All help is appreciated. Advertising for the festival will be put up soon on the Borough webpage and Facebook.

**Drive in Movie nights in the Harbor**: The last movie is Coco and is scheduled to be on the same day as the Music Festival, Saturday, September 24th. Mr. Crowley thanked Mrs. Curry, Mrs. Kozic, and Fin for helping set up and take down at the August Drive in Movie.

**Halloween:** The Parade will be held on Saturday, October 29th, with a rain date of Sunday, October 30th. Mr. Murphy gave a rundown of the schedule for the Parade day. Trunk or treat, Scary Stories Corner, Crafts corner, and a possible battle of the bands etc. All arrangements for the road closure have been made to the appropriate channels. Mr. Murphy will be making a flyer to post to the website and Facebook and he will Emcee the event. There was discussion about the rules and regulations for the parade. The Committee said they will have the rules and regulations posted to the website and Facebook.

Soap Box Derby and Balsa Wood Hallway Racing have both been tabled till February to plan for the Spring.

The Picture Scavenger hunt will be tabled until October.

**OLD BUSINESS:**

**Tennis Lessons:** Mrs. Kozic said it was decided that this will not be offered.

**NEW BUSINESS**:

**Fall Garage Sale:** It was decided unanimously not to hold the Fall Garage sale.

**Basketball:** It was suggested to start preliminary findings of where to hold practices and games for the upcoming Winter Basketball. Mr. Whitehead requested that Mrs. McLane reach out to Mr. Ferragina the Borough Administrator so he can find out availability at the Church gym and the School gym. There was discussion about starting registration early and getting the word out so everyone who would like to sign up can do so on time.

**Concert for a Cause:** Mr. Murphy said this event is already planned to be held at the Harbor on Sunday, September 25th, and made a motion for the Recreation Committee to Co Host the event, seconded by Mr. Parmigiani. Motion approved by unanimous voice vote.

There was further discussion being that the concert will be the day after the Music Festival there may be an issue with having stages from the music festival removed in time for the concert for a cure. Mr. Crowley and Mr. Murphy said they would handle the logistics. Taste of Atlantic Highlands will also be going on also.

Mr. Crowley mentioned that Touch a Truck/Atlantic Highlands day will be held on Saturday, October 22nd. It was suggested that the Recreation Committee can set up a table with a poster board containing a QR code to promote Basketball registration.

**ADJOURN**:

Mr. Whitehead made a motion to adjourn, Mr. Parmigiani seconded the motion. Motion approved by unanimous voice vote.

Meeting adjourned at 7:45 pm.