#### Borough of

###  Atlantic Highlands

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RECREATION DEPARTMENT

Chris Parmigiani, Chairman

**MINUTES – JANUARY 18, 2024**

**REGULAR MEETING**

**BOROUGH HALL, 6:30 PM**

**CALL TO ORDER**: 6:35 PM

Being a chairman had not yet been selected, Mr. Crowley called the meeting to order at 6:35 pm

**IN ATTENDANCE**:

Councilman Jon Crowley, Councilman Brian Dougherty, Chris Parmigiani, Diana Koerner, Dan Sutton, Kristie Gannon and Rich Colangelo. Also in attendance: Mary Trank.

Councilman Dougherty read a message from Mayor Hohenleitner giving her thanks and support to the members of the Recreation Committee.

**APPOINTMENT OF CHAIRMAN:**

Mr. Colangelo moved to nominate Chris Parmigiani as Chairman, seconded by Mr. Sutton. Motion approved by roll call vote:

Yes: Ms. Koerner, Mr. Sutton, Mrs. Gannon, Mr. Colangelo

No: None

Abstain: Mr. Parmigiani

**APPOINTMENT OF VICE CHAIRMAN:**

Mr. Colangelo moved to nominate Dan Sutton as Vice Chairman, seconded by Ms. Koerner. Motion approved by roll call vote:

Yes: Mr. Parmigiani, Ms. Koerner, Mrs. Gannon, Mr. Colangelo

No: None

Abstain: Mr. Sutton

**APPOINTMENT OF SECRETARY**:

Mr. Parmigiani made a motion to continue with Jessica McLane as Secretary. Motion approved by unanimous voice vote.

**APPROVALS OF MEETING DATES:**

After a brief discussion it was decided unanimously that the February meeting would be held on Thursday the 15th and all following meetings would be held on the third Monday of the month, with a start time of 6:30. There will be no meeting in July.

February 15

March 20

April 17

May 15

June 19

July No Meeting

August 21

September 18

October 16

November 20

December 18

**APPROVALS OF MINUTES**:

Mr. Sutton made a motion to approve the minutes from the November 16, 2023 meeting, seconded by Mr. Parmigiani. Motion approved by roll call vote.

Yes: Mr. Sutton, Mr. Parmigiani

No: None

Abstain Ms. Koerner, Mrs. Gannon, Mr. Colangelo

**CORRESPONDENCE & INVOICES**:

Mr. Parmigiani went through some invoices for Basketball expenses.

Mr. Parmigiani moved to approve the invoices, seconded by Mr. Colangelo and approved by voice vote.

**PUBLIC COMMENT**:

Mrs. Trank thanked the committee for the programs they offer.

**YOUTH COMMISSION REPORT**:

Mr. Parmigiani said that they do not have a Youth Commission member yet. He suggested a Junior or a Senior from Henry Hudson and asked that any suggestions be brought back to a future meeting. He asked for a point person for Henry Hudson, Mrs. Gannon volunteered.

Mr. Crowley suggested that Jackie Kane from Highlands Recreation be invited to future meetings.

**PROGRAM/EVENTS ASSIGNMENTS: (Dates to be determined)**

**Winter Basketball** – Mr. Parmigiani and Mr. Colangelo with help from Mr. Sutton and Mr. Raper

**Easter Egg Hunt** – Ms. Koerner and Mrs. Gannon

**Town Wide Garage Sale -**  Mr. Parmigiani and Mr. Dougherty

**Summer Recreation** – Mr. Colangelo

**Movies in the Harbor** – Mr. Crowley

**Music Festival** – Mr. Crowley

**Soccer Program** – Mr. Colangelo and Mr. Dougherty

**Touch A Truck/AH Day** – Mr. Crowley

**Halloween Parade** – Mr. Crowley and Ms. Koerner

**Holiday Tree Lighting** – No one named (all will assist)

During assigning programs and events there was discussion regarding checking nearby towns for their townwide garage sale dates, posting for the Camp Director, looking at price of the Summer Recreation program and ages of eligible children. Mr. Crowley said that a new movie screen was needed, and it was decided that the Halloween Parade and Tree Lighting activities need further discussion. It was noted that Summer Basketball was not well attended last year and should be discussed further.

**OLD BUSINESS:**

There was no Old Business.

**NEW BUSINESS**:

Mr. Colangelo said that he would salt and shovel after tomorrow’s storm and if all is clear there will be Basketball on Saturday. Discussion followed regarding the fingerprinting and background checks for Coaches and Summer Recreation employees. Mr. Colangelo will work on getting this set up and with the Church on their requirements for use of the gym. Ms. Trank offered to assist as she is a Virtus Trainer. Mr. Parmigiani said that they are working on the budget. He said that they were able to get the gym for half price this year and would like to try to get it for weekday practices next year. He feels that this will improve the league and noted that Basketball is self-funded.

**ADJOURN**:

Mrs. Gannon made a motion to adjourn, Mr. Colangelo seconded the motion. Motion approved by unanimous voice vote.

Meeting adjourned at 7:33 pm.