

AFFIDAVIT OF OWNERSHIP

STATE OF NEW JERSEY :

: SS

COUNTY OF :

JAMES INZALACO, being of full age, and being duly sworn according to law on oath deposes and says that the deponent resides at 38 ASBURY AVE in the TOWN of ATLANTIC HIGHLANDS, in the County of MONMOUTH and the State of NEW JERSEY that JAMES INZALACO is the owner in fee of all that certain lot, piece of parcel of land situated, lying and being in the municipality aforesaid, and known and designated as Block 87, Lot(s) 1.

Sworn to and subscribed before me this 5th day of MAY 2022, 20 .

James Inzalaco
Property Owner Signature

Joseph A. Mazziotti
Notary Seal
JOSEPH A. MAZZIOTTI
A Notary Public of New Jersey
My Commission Expires July 31, 2026

AUTHORIZATION

(If anyone other than the above owner is making this application, the following authorization must be executed)

I hereby authorize _____ to make the within application.

Signature

Date

PLANNING BOARD
BOROUGH OF ATLANTIC HIGHLANDS
MONMOUTH COUNTY, NEW JERSEY

APPLICATION PACKET RECEIPT

I, JAMES INZALACO, have received a complete packet of
(print name)
the necessary forms to make an application to the Atlantic Highlands Planning
Board.

Subject Property: 38 ASBURY AVE ATLANTIC HIGHLANDS
NJ

James Inzalaco
Signature

4/5/2022
Date

This receipt should be signed and given to the Board Secretary at the time of receipt of the Application Package.

PLANNING BOARD
BOROUGH OF ATLANTIC HIGHLANDS
MONMOUTH COUNTY, NEW JERSEY

APPLICATION PACKET

The following items must be submitted at the time of filing your Planning Board Application:

- Application for Variance and/or Subdivision Plat – *18 Copies Required with Application Submission*
- Proposed Site Plan and Survey – *4 Originally Sealed Plans AND 14 Copies Required with Application Submission*
- Zoning Officer's Denial Letter – *18 Copies Required with Application Submission*
- Affidavit of Ownership – *Fully Executed Form To Be Submitted with Application*
- Contribution Disclosure Statement – *Fully Executed Form To Be Submitted with Application*
- Verification of Payment of Taxes, Water & Sewer – *Fully Executed Form To Be Submitted with Application*
- Request for Certified List of Property Owners within 200' – *To be submitted to Borough Clerk, with \$10.00 check*
- Development Plan Checklist – *2 copies Required with Application Submission*
- Monmouth County Planning Board Submission/Approval – *3 Copies Required with Application Submission*

The following items contained in the Application Packet are not required with submission but will be helpful during the application process:

- Public Notice Template – *Notice to Property Owners within 200' to be done after a Public Hearing Date has been given*
- Affidavit of Notice/Proof of Service Template – *To Be Completed After Notice has been served*
- Schedule of Fees – *Informational*
- Schedule of Zoning District Requirement – *Informational*

Upon submission of an application, Planning Board Professionals have 45 days to review for Completeness.

Once an application is deemed "complete", a hearing date will be given. Notices to surrounding Property Owners within 200 feet should not be sent out until the application is deemed complete and a Hearing Date is given. The Municipal Land Use Law requires that notices be sent at least 10 days in advance of the hearing, by certified mail and by publication in either the Asbury Park Press or The Two River Times. *You do not count the day of the hearing as one of the 10 days.* Notices sent out prematurely could result in errors and could hold up the application process. Certified Lists of Property Owners can be obtained through the Borough Clerk's Office.

The Planning Board recommends the applicant obtain an attorney, although it is not required for privately owned properties. The Applicant and/or Attorney should be acquainted with the Development Regulations Ordinance (Chapter 150) of the Borough Code. Copies can be obtained at Borough Hall or by visiting our website at www.ahnj.com

ATLANTIC HIGHLANDS PLANNING BOARD
APPLICATION FOR VARIANCE

1. I/we JAMES INZALACO, the applicant(s) herein, whose mailing address is 38 ASBURY AVE ATLANTIC HIGHLANDS NJ and whose phone number is 973 886 2244 am/are the owner/contractor of property located at 38 ASBURY AVE ATLANTIC HIGHLANDS NJ also designated as Block 87, Lot(s) 1 on the Tax Map of the Borough of Atlantic Highlands.
2. The Property is in the R-1 Zone, it has street frontage of 100.2 feet and an average depth of _____ feet and an area of _____ square feet.
3. The proposed percentage of lot coverage by both the existing structure and proposed additions will be 18.6% 20.1%.
4. The following structures, buildings and/or uses are located on the property:
HOUSE - RESIDENTIAL
5. Application is hereby made for a variance to:
ADD COVERED FRONT PORCH
6. The reason for this request and the grounds urged for the relief are as follows:
INCREASE BUILDING COVERAGE
7. The section(s) of the Borough Zoning Ordinance upon which this application is based is: _____
8. Property Tax & Water Bills have been paid through the 1 quarter of 2022.
9. Has the property been separated from a larger tract of land? Yes _____ No X If yes, when? _____
Has the Planning Board approved the subdivision Yes _____ No NA If yes, when? _____
10. If there has been any previous appeal or application to the Planning Board involving the premises, state:
Date of Filing: NO
Character of Appeal NO
Disposition: NO

I/We the undersigned, certify that of all of the statements contained herein are true and correct to the best of my/our knowledge, information and belief.

James J. Inzalaco
Applicant Signature

4/5/2022
Date

Applicant Signature

Date

Location sketch shall include the exact location of the property in question, giving the tax map lot and block numbers, the name of the street, the approximate distance to the nearest cross street and the direction of North. For a variance from the required minimum area or setbacks, the sketch should locate the buildings on the property. Show any other particulars that you would consider important for the Board to render its decision.



**BOROUGH OF
ATLANTIC HIGHLANDS**

100 FIRST AVENUE
ATLANTIC HIGHLANDS, NEW JERSEY 07716
732-291-1444 FAX 732-291-9725
WWW.AHNJ.COM

**TO: Michelle Clark
Borough Clerk**

**REQUEST FOR CERTIFIED LIST OF PROPERTY OWNERS
WITHIN 200 FOOT TAX LIST**

BLOCK: 87 LOT(S): 1

NAME: JAMES INZALACO

ADDRESS: 38 ASBURY AVE
ATLANTIC HIGHLANDS NJ

A fee in the amount of \$10.00 is required at time of request.