

Minutes for the January 12, 2010 Meeting

Borough of Atlantic Highlands

Shade Tree Commission

Tuesday, January 12, 2010; 7:00pm

The meeting was held at Atlantic Highlands Borough Hall, 100 First Avenue, Atlantic Highlands

In attendance: Louise Donoghue, Lois Young, Marilyn Scherfen, Kathleen Wigginton, Joseph Hawley, Jennifer Marston and Mary Thompson.

The meeting was called to order by Louise Donoghue.

Jennifer Marston was introduced to the commission as a newly appointed member. Louise Donoghue welcomed her to the committee.

A motion was made by Joe Hawley to accept the November 10, 2009 minutes with the following correction. Mrs. Keogh's name was spelled incorrectly. Mrs. Keogh gave a presentation from the PTO. The motion was seconded by Lois Young. All those who had been in attendance at the November meeting voted to approve.

A motion was made by Joe Hawley and seconded by Lois Young to introduce the slate of officers for the 2010 year.

<u>Motion</u>	<u>Office</u>	<u>Name</u>	<u>Vote</u>
1.Kate Wigginton 2.Marilyn Scherfen	Chair	Louise Donoghue	All ayes
1.Kate Wigginton 2.Marilyn Scherfen	Vice Chair	Joe Hawley	All ayes
1.Joe Hawley 2.Marilyn Scherfen	Treasurer	Kate Wigginton	All ayes
1.Loïs Young 2.Louise Donoghue	Secretary	Mary Thompson	All ayes

A motion was made to approve the 2010 calendar. See attached for dates

Kate Wigginton presented the treasurer's report which is filed. The balance is \$3,467.20. Discussion followed about the 2010 budget. A motion was made to draw \$1083.33 to cover the needs of the commission now and to further draw down \$1000 in the months of January and February. The motion was made by Marilyn Scherfen and seconded by Joe Hawley. All present

voted to accept the motion. A second motion was made by Marilyn Scherfen and seconded by Joe Hawley to authorize the payment of all outstanding bills. All in attendance agreed.

A motion was made by Joe Hawley that a tree be planted during the Arbor Day celebrations on April 30th in honor of Mr. George Wuesthoff and his wife Alma. The motion was seconded by Marilyn Scherfen and approved by all present. Joe Hawley will coordinate the plan.

Arbor Day plans were discussed. Invitations will be sent to appropriate guests for the tree planting. Mary Thompson will use the same invitation as was used last year. The library program will be on the 29th. Tublings will be distributed. A poster contest will again be conducted and the winners will receive awards during the celebration. The judging will take place on February 16th. The second round of judging will be done on April 13th. The Commission will request a proclamation from Mayor Rast.

Kate Wigginton and Joe Hawley will do an inspection of a tree at 76 Avenue D. The home owner has requested that it be removed to construct a circular driveway. The tree will have to be replaced.

A motion was made by Joe Hawley to contract with Bob Howe to create the Forestry Plan. The cost will be under \$400. Lois Young seconded the motion and the motion was approved by all in attendance.

Louise Donoghue asked that all members review the Borough Codification document and send comments to Mrs. Donoghue within the week.

A motion was made to adjourn the meeting at 8:50 PM by Joe Hawley and seconded by Marilyn Scherfen. All in attendance agreed.